



Inner North West Community Committee

Headingley & Hyde Park, Little London & Woodhouse,
Weetwood

**Meeting to be held in Little London Community
Centre, Oatlands Lane Leeds, LS7 1SP**
Thursday, 21st June, 2018 at 7.00 pm

Councillors:

- | | |
|------------------|------------------------------|
| A Garthwaite | - Headingley and Hyde Park; |
| J Pryor | - Headingley and Hyde Park; |
| N Walshaw | - Headingley and Hyde Park; |
| K Brookes | - Little London & Woodhouse; |
| J Akhtar (Chair) | - Little London & Woodhouse; |
| G Harper | - Little London & Woodhouse; |
| J Bentley | - Weetwood; |
| J Gibson | - Weetwood; |
| C Knight | - Weetwood; |





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Governance Services, Civic Hall, LEEDS LS1 1UR
West North West Area Leader: Baksho Uppal Tel: 0113 33 67858

*Images on cover from left to right:
Carnegie Pavilion; Bin yard at 'the Harolds'
Hyde Park cinema; Makkah Masjid Mosque
Beckett Park campus; St Chad's Church*

A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rules 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting).</p>	
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p>RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-</p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(the special circumstances shall be specified in the minutes)</p>	
4			<p>DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS</p> <p>To disclose or draw attention to any disclosable pecuniary interests for purposes of Section 31 of the Localism Act 2011 and paragraphs 13-16 of the Members' Code of Conduct</p>	
5			<p>APOLOGIES FOR ABSENCE</p> <p>To receive any apologies for absence</p>	
6			<p>MINUTES - 22 MARCH 2018</p> <p>To confirm as a correct record, the minutes of the meeting held on 22 March 2018</p>	1 - 4
7			<p>OPEN FORUM</p> <p>In accordance with paragraphs 4.16 and 4.17 of the Community Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Community Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p>	
8			<p>COMMUNITY COMMITTEE APPOINTMENTS 2018/2019</p> <p>To receive and consider the attached report of the City Solicitor.</p>	5 - 14

Item No	Ward/Equal Opportunities	Item Not Open		Page No
9			<p>COMMUNITY COMMITTEE NOMINATIONS TO HOUSING ADVISORY PANELS (HAP)</p> <p>To receive and consider the attached report of the Chief Officer, Housing Management</p>	15 - 20
10			<p>WELLBEING FUND UPDATE FOR 2018/19 AND END OF YEAR MONITORING REPORT FOR 2017/18</p> <p>To receive and consider the attached report of the West North West Area Leader</p>	21 - 42
11			<p>AREA UPDATE REPORT</p> <p>To receive and consider the attached report of the West North West Area Leader</p>	43 - 62
12			<p>DATE AND TIME OF NEXT MEETING</p> <p>Thursday, 27th September 2018 at 7.00 p.m.</p> <p>MAP - LITTLE LONDON COMMUNITY CENTRE</p> <p><u>Third Party Recording</u></p> <p>Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts named on the front of this agenda.</p> <p>Use of Recordings by Third Parties – code of practice</p> <ol style="list-style-type: none"> a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title. b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete. 	63 - 64

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INNER NORTH WEST COMMUNITY COMMITTEE

THURSDAY, 22ND MARCH, 2018

PRESENT: Councillor J Akhtar in the Chair

Councillors J Bentley, S Bentley,
A Garthwaite, G Harper, J Pryor and
N Walshaw

31 Open Forum

In accordance with the Community Committee Procedure Rules, the Chair allowed a period of up to 10 minutes for members of the public to make representations or ask questions within the terms of reference of the Community Committee. The following was discussed:

- Survey of the use of the Cardigan Centre. Users of the centre had expressed a focus on issues relating to health and wellbeing such as exercise and outdoor activities for children.
- A meeting had been requested by members of the public and local residents with regards to the ongoing redevelopment at Headingley Stadium.
- Hyde Park Unity Day – the Committee was thanked for its ongoing support. The Committee was informed of forthcoming activities which included workshops with Leeds United Ladies. It was reported that there would be changes to the sound system at this year's event following complaints last year.
- The Chair expressed thanks on behalf of Councillors S Bentley, J Chapman and C Towler who would all be standing down from their positions as Ward Councillors. Thanks were also expressed on behalf of Nicole Darbyshire, Area Officer who was due to move into a new role. The Chair wished all concerned the very best for the future.

32 Declaration of Disclosable Pecuniary Interests

There were no declarations

33 Apologies for Absence

Apologies for absence were submitted on behalf of Councillors J Chapman and C Towler.

34 Minutes - 7 December 2017

RESOLVED – That the minutes of the meeting held on 7 December 2017 be confirmed as a correct record.

Draft minutes to be approved at the meeting
to be held on 21 June 2018

35 Youth Service Update Report: Youth Service Delivery in the Leeds Inner North West area

The report of the Leeds City Council Youth Offer Team and The Cardigan Centre detailed youth intervention work which was being delivered in the Inner North West Area in 2017/18.

Members were invited to give their views on what provision they wanted to see for young people in the Inner North West Area.

Key issues discussed included the following:

- Improvements in provision in Weetwood which had been supported by getting use of the Welcome In Community Centre.
- Involvement of young people at tasking meetings and developing relationships with the Police and Community Support officers.
- Areas to target for where detached work could be carried out. Knowing areas in which young people tended to congregate.
- Projects supported by Wellbeing and Youth Activities Funds.
- The need to target young people in the Headingley and Hyde Park areas.
- The Committee heard from three young people and their positive experiences of youth service provision.
- It was reported that the Youth Service were wanting to get use of the Little London Community Centre to carry out provision from there.
- How to get more young people involved.

RESOLVED – That the report be noted.

36 Youth Activities Fund Consultation

The report of Community Voice and Influence informed the Community Committee of consultation that had taken place with young people regarding the distribution of Youth Activities Funds.

Nicole Darbyshire, Area Officer presented the report.

It was reported that that youth groups had been visited for this and that three sessions had taken place where exercises had given young people the opportunity to show what they would like Youth Activities Funds to be spent on and when and where they would like to see activities provided.

The findings of the sessions were detailed in the report and would be used to form the priorities and influence how money is spent on youth activities.

RESOLVED – That the report be noted and the priorities outlined by young people influence how money is spent on youth activities in the Inner North West area in 2018/19.

37 Wellbeing Fund and Youth Activities Fund Allocation Report

Draft minutes to be approved at the meeting
to be held on 21 June 2018

The report of the West North West Area Leader advised the Inner North West Community Committee of the following:

- The current position of the Wellbeing Budget and Youth Activities Fund Budget (YAF)
- The indicative Wellbeing Budget available for allocation in 2018/19
- The indicative Youth Activities Fund budget available for allocation in 2018/19
- Projects for consideration and approval from the Capital Wellbeing Budget.
- Projects for consideration and approval from the Youth Activities Fund for 2019/19.

Nicole Darbyshire, Area Officer presented the report.

Issues highlighted included the following:

- Allocations for 2018/19 had not yet been finalised. Figures available would be known in time for the next meeting in June 2018.
- Funding that had been approved since the last meeting.
- Members' attention was brought to Table 2 of the report which detailed Revenue projects for consideration from the 2018/19 Wellbeing Budget. There was one further project from Leeds University Union (LUU) for the Leave Leeds Tidy project. The Committee heard from a representative of the LUU who explained their need for increased funds and how this would help them expand further into Headingley.
- Capital Projects for consideration.
- Youth Activities Fund projects for consideration – it was reported that as there was a shortfall in the budget, those projects that did not require funding until later in the year be put on hold until further funding was confirmed. It was suggested that the proposal for the Carnival Mash Up be deferred to allow them to seek alternative sources of funding.

RESOLVED –

- (1) That the current Wellbeing Budget and Youth Activities Fund position for 2018/19 be noted.
- (2) That the projects listed in Table 2 for a total of £87,780 from the Wellbeing Budget allocation for 2018/19 be approved.
- (3) That the application from Leeds University Union for the Leave Leeds Tidy project for a sum of £8,106 be approved.
- (4) That the projects listed in Table 3 for a total of £6,305 from the Wellbeing Capital budget be approved.
- (5) That the projects listed in Table 4 for a total of £32,150 from the Youth Activity Fund budget be approved. This does not include the application from Geraldine Connor Foundation for Carnival Mash Up.

38 Area Update Report

The report of the West North West Area Leader provided Members with a summary of recent sub group and forum business as well as a general update on other project activity. Members were asked to note the following:

- Discussions of the Inner North West Community Committee sub groups and key messages.
- Update on Community Centre discounted lettings.
- The area update newsletter.

Nicole Darbyshire, Area Officer presented the report.

The following was highlighted:

- Planning Sub Group – Issues highlighted included a response to the National Planning Policy Framework, student accommodation, footpath registration and A660 transport proposals.
- Environment Sub Group – Issues highlighted included noise nuisance, graffiti and clearance of the ginnel at the side of Headingley stadium.

RESOLVED –

- (1) That the discussions of the Inner North West Community Committee sub groups and any key messages be noted.
- (2) That the update on community centre discounted lettings be noted.
- (3) That the area update newsletter be noted.

39 Dates, Times and Venues of Community Committee Meetings 2018/2019

The report of the City Solicitor requested Members to give consideration to agreeing the proposed Community Committee meeting schedule for the 2018/19 Municipal Year and to also consider whether to make any revisions to the current meeting and venue arrangements be explored.

RECOMMENDED – That the Outer East Community Committee meets at the following dates and times during the 2018/19 Municipal Year:

- Thursday, 21 June 2018 at 7.00 p.m.
- Thursday, 27 September 2018 at 7.00 p.m.
- Thursday, 6 December 2018 at 7.00 p.m.
- Thursday, 14 March 2019 at 7.00 p.m.



Report of: City Solicitor

Report to: Inner North West Community Committee (Headingley and Hyde Park; Little London and Woodhouse; Weetwood)

Report author: Andy Booth – 0113 37 88665

Date: 21 June 2018

For decision

Community Committee Appointments 2018/2019

Purpose of report

- 1 The purpose of this report is to note the appointment of Councillor J Akhtar as Chair of the Community Committee for 2018/19 as agreed at the recent Annual Council Meeting, and also to invite the Committee to make appointments to the following, as appropriate:-
 - Those Outside Bodies as detailed at section 19 / Appendix 1 of this report;
 - One representative to the Corporate Parenting Board;
 - Community Committee Champions, as listed; and
 - Those Children's Services Cluster Partnerships, also as listed.

Main issues

1. **Noting Appointment of Community Committee Chair for 2018/19**
2. Members are invited to note the appointment of Councillor Akhtar as Chair of the Community Committee for 2018/19, as agreed at the recent Annual Meeting of Council.
3. **Appointments to Outside Bodies**
4. Member Management Committee annually determines which Outside Bodies will be delegated to Community Committees for appointment. Attached at Appendix 1 are those organisations.

5. **Appointments to Community Committee ‘Champions’**

6. The Constitution requires that Community Committees appoint Member ‘Champions’ in several designated areas. Currently, these areas are: ‘Environment & Community Safety’; ‘Children’s Services’; ‘Employment, Skills & Welfare’; and ‘Health, Wellbeing & Adult Social Care’.

7. **Appointments to Children’s Services Cluster Partnerships**

8. Previously, Member Management Committee has resolved that the nomination of Elected Member representatives to the local Children’s Services Cluster Partnerships be designated as a ‘Community & Local Engagement’ appointment, and therefore be delegated to Community Committees for determination.

9. **Appointment to Corporate Parenting Board**

10. In recent years Community Committees have been used as the appropriate body by which local Elected Member representatives are appointed to the Corporate Parenting Board.

Options

9. **Outside Bodies**

10. The Community Committee is invited to determine the appointments to those Outside Bodies as detailed within section 19 / Appendix 1. The Council’s Appointments to Outside Bodies Procedure Rules can be made available to Members upon request, however, a summary of the rules can be found at sections 11-16:

11. The Community Committee should first consider whether it is appropriate for an appointment to be of a specific office holder¹ either by reference to the constitution of the outside body concerned (if available), or in the light of any other circumstances as determined by the Community Committee. Such appointments would then be offered on this basis.

12. Nominations will then be sought for the remaining places, having regard to trying to secure an overall allocation of places which reflects the proportion of Members from each Political Group on the Community Committee as a whole.

13. All appointments are subject to annual change unless otherwise stated within the constitution of the external organisation, which will therefore be reflected on the table at Appendix 1. Each appointment (including in-year replacements) runs for the municipal year, ending at the next Annual Council Meeting.

14. Elected Members will fill all available appointments but it is recognised that Political Groups may not wish to take up vacancies which are made available to them. In such circumstances, vacancies will be notified to the Community Committee and agreement sought as to whether the vacancy will be filled.

¹ For example it may be considered necessary or otherwise appropriate to appoint a specific Ward Member

15. A vacancy occurring during the municipal year will normally be referred to the Community Committee for an appointment to be made, having regard to the principles described above.
16. Community Committees may review the list of organisations to which they are asked to make appointments at any time and make recommendations to Member Management Committee.
17. Please note, any appointments to those Outside Bodies detailed in Appendix 1 / section 19 which are made by the Committee at today's meeting are subject to Member Management Committee approving at its first meeting of the municipal year, that arrangements for such appointments remain unchanged and that they continue to be made by this Community Committee.

18. **Outside Body Appointments 2018/2019**

19. This year there are **4** appointments which are due for review/determination relation to the following organisations:-
 - Better Communities Leeds Board of Directors
 - Cardigan Centre
 - Swarthmore Centre
 - Ireland Wood Children's Centre Management Committee

Local Housing Advisory Panels

20. As was the case in 2017/18, a dedicated report regarding Elected Member representation on the Local Housing Advisory Panels can be found elsewhere on the agenda.

21. **Community Committee 'Champions'**

22. The Community Committee Champions role aims to provide a local "lead" perspective and further facilitate local democratic accountability; particularly in conjunction with the relevant Executive Member. It is formally defined as covering the following areas:
 - To provide local leadership and champion the agenda at the Community Committee.
 - To represent the Community Committee at relevant meetings, forums and local partnerships.
 - To build links with key services and partners.
 - To provide a link between the Community Committee and the Executive Member to ensure local needs are represented, issues are highlighted, best practice is shared and to facilitate local solutions to any issues.
 - To maintain an overview of local performance.
 - To consult with the Community Committee and represent local views as part of the development and review of policy.

23. As set out in the Constitution, the Community Committee is invited to appoint to the following Community Lead Member roles, in respect of:

- **Environment & Community Safety (currently Cllr A Garthwaite)**
- **Children's Services (currently vacant)**
- **Employment, Skills and Welfare (currently Cllr J Akhtar)**

- **Health, Wellbeing and Adult Social Care (Currently Cllr N Walshaw)**

24. Given that these roles may need to be tailored to best reflect specific local needs and circumstances, Community Committees may wish to consider splitting two of the roles namely:
- Environment & Community Safety – with one Member focusing on the environment agenda and another on community safety.
 - Health, Wellbeing and Adult Social Care – with one Member covering the public health and wellbeing agenda and another focusing upon adult social care.

25. **Corporate Parenting Board**

26. Under the Children’s Act 1989, all local Councillors are corporate parents, this means they have responsibilities relating to the quality of services for those children who have been taken into care by the local authority (children looked after).
27. Executive Board has previously agreed a clearer framework for the corporate parenting role in Leeds. This included establishing a core group of councillors with a special interest in leading the work on Corporate Parenting - the 'Corporate Parenting Board'. This core group includes representation from each of the 10 Community Committees and takes particular responsibilities relating to influencing, performance monitoring, and governance of those issues and outcomes that affect looked after children.
28. In February 2015, Executive Board approved a report that proposed a number of developments to enhance the Corporate Parenting Board, including a better link to the 'Care Promise' for looked after children and more regular involvement from senior leaders and partners both within and outside of the Council. The Board considers information including fostering services, residential care, looked after children's educational attainment and their voice and influence across the city. Representatives are asked to link back to local looked after children's issues through their Community Committee and champion the importance of effectively supporting those children. This is an important role within the overall framework of support and accountability for looked after children’s services. The March 2015 Ofsted report for Leeds highlighted the positive benefits and impact of the Board’s work.
29. The Community Committee is asked to appoint one representative to the Corporate Parenting Board for the duration of the 2018/19 municipal year. The Committee may consider it appropriate to combine the role with that of the Committee’s Children’s Services 'Champion'.
30. It should be noted that membership of the Corporate Parenting Board is encouraged for any Elected Members with a particular interest in the outcomes of looked after children, therefore whilst each Community Committee is asked to appoint one Member (to ensure an even geographic spread), it is possible for additional Members to participate. Therefore, additional Members with a particular interest are advised to approach the Chair of the Corporate Parenting Board, or make the relevant officers aware.

31. **Children’s Services Cluster Partnerships**

32. Clusters are local partnerships that include, amongst others: the Children’s Social Work Service, schools, governors, Police, Leeds City Council youth service, Youth Offending

Service, Children’s Centres, Housing services, third sector, health, local elected members and a senior representative from children’s services. Local clusters are key to the Children & Families Trust Board partnership and delivery arrangements.

33. They aim to:

- enable local settings and services to work together effectively to improve outcomes for children, young people and their families;
- build capacity to improve the delivery of preventative and targeted services to meet local needs;
- create the conditions for integrated partnership working at locality level;
- promote the Children & Young People’s Plan and the ambition of a child friendly city across the locality.

34. A “well-coordinated locality and cluster approach results in early identification and extensive work with families according to need.” (Ofsted report, March 2015).

35. Clusters began life as extended services for schools and have grown to engage a wide range of partners who provide early help and early intervention and prevention. In April 2011, the Children & Families Trust Board and Schools Forum agreed the adoption of a minimum standard for the terms of reference across the cluster partnerships, which included elected members as standing members of the governance group for each partnership.

36. Elected Members also sit alongside a senior leader (Local Authority Partner) from the Children’s Services directorate to be part of the Council’s representation on each cluster partnership.

37. In June 2013 Member Management Committee delegated the nomination of Elected Member representatives to local Children’s Services Cluster partnerships to Community Committees. This was with the aim of establishing a clear formal link between those Committees and Clusters. It was also with the intention of building closer working arrangements to better support the needs children and families across the city.

38. The Committee is invited to nominate Members to each cluster partnership within their area for the 2018/19 municipal year. The table below sets out the suggested numbers, Ward links and current representation as a basis for discussion:

Cluster	Number of Elected Members suggested	Suggested Ward link	Current Elected Member Representation
Extended Services North West	2	Adel and Wharfedale (appointed by Outer NWCC)	
		Weetwood	Vacancy

Corporate considerations

a. Consultation and engagement

This report facilitates the necessary consultation and engagement with Community Committee Members in respect of appointments to the designated positions and Outside Bodies. Given that the Community Committee is the relevant appointing body, there is no requirement to undertake a public consultation exercise on such matters.

b. Equality and diversity / cohesion and integration

Both the Community Committee Champion roles and the Corporate Parenting role aim to champion, address and monitor issues arising in their respective fields, whilst also providing clear links with the relevant Executive Member, Council officers and partner agencies. As such, these roles would also look to address any equality, diversity, cohesion or integration issues arising in their specific areas.

Also, Council representation on Outside Bodies and Children's Services Cluster Partnerships will enable those appointed Members to act as a conduit in terms of promoting the Council's policies and priorities. As such, this would potentially include matters relating to equality, diversity, cohesion or integration.

c. Council policies and city priorities

Council representation on, and engagement with those Outside Bodies, partnerships and organisations to which the Community Committee has authority to appoint, is in line with the Council's Policies and City Priorities.

d. Legal implications, access to information and call in

In line with the Council's Executive and Decision Making Procedure Rules, the power to Call In decisions does not extend to those decisions taken by Community Committees.

e. Risk management

In not appointing to those Outside Bodies or Cluster Partnerships listed within the report, there is a risk that the Council's designated representation on such organisations would not be fulfilled.

Conclusion

39. The Community Committee is asked to consider and determine the appointments to those designated Outside Bodies, partnerships and organisations as detailed within the report and appendix.

Recommendations

40. The Community Committee is asked to consider and confirm appointments to the following:-

- (i) The Elected Member representatives to work with the Outside Bodies identified above/at Appendix 1, or agree any changes to the schedule, having regard to the Appointments to Outside Bodies Procedure Rules, as summarised in this report;
- (ii) Member representatives to those Community Committee Champion roles, as listed;
- (iii) Member representatives to the local Children's Services Cluster Partnerships relevant to the Community Committee, as listed; and
- (iv) One Member representative to the Corporate Parenting Board. (Further Members can be involved in the Corporate Parenting Board, should they wish – please see section 30 for further details).

41. The Committee is also invited to note the appointment of Councillor Akhtar, as Chair of the Community Committee for the duration of 2018/19, as agreed at the recent Annual Meeting of Council.

Background information

- None

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Community Committee Appointments to Outside Bodies (North West Inner)

Outside Body	Charity /Trust	No of Places	Review Date	No of places to review	Current appointees	Clr Y/N	Review Period	Group
Better Communities Leeds Board of Directors	Yes	1	Jun-17	1	Vacancy	Y	Annual	Vacancy
Cardigan Centre	Yes	1	Jun-17	1	Neil Walshaw	Y	Annual	Labour
Swarthmore Education Centre	Yes	1	Jun-17	1	Vacancy	Y	Annual	Vacancy
Ireland Wood Children's Centre Management Committee	Yes	1	Jun-17	1	Vacancy	Y	Annual	Vacancy
Inner North West Housing Advisory Panel	No	3	Jun-17	3	J Akhtar	Y	Annual	Labour
					J Pryor	Y	Annual	Labour
					Vacancy	Y	Annual	Vacancy
Extended Services North West Cluster	No	1	Jun-17	1	Vacancy	Y	Annual	Vacancy
		8		8		8		

Number of places 8
 Places held pending review 8
 Places currently filled beyond July 10 0
 Number of places to fill 8

Number of Members in the Committee Area 9

Percentage of Members on the Committee

Notional Places Allocated

Labour	8	89	7.11
Liberal Democrat	1	11	0.89
Conservative	0	0	0.00
	0	0	0.00
Total	9		



Report of: Jill Wildman, Chief Officer Housing Management

Report to: Inner North West Community Committee, Headingley and Hyde Park, Little London and Woodhouse and Weetwood Wards.

Report author: Ian Montgomery, Service Manager – Tenant Engagement 07891 271612

Date: 21 June 2018 For decision

Community Committee nominations to Housing Advisory Panels (HAP)

Purpose of report

1. To seek Ward Councillor nominations from the Inner North West Community Committee to the Inner North West Housing Advisory Panel (HAP)

Main issues

2. There are 11 HAPs across the city, in geographical alignment with Community Committee's, with the exception of the East Inner Community Committee – which is split into two HAPs due to the large number of Council homes, and the Inner North West HAP, that includes the Kirkstall Ward.
3. The Inner West Community Committee will be invited to make a Ward Member nomination for the Inner North West HAP to reflect the Kirkstall Ward being located in the boundary of the Inner North West HAP. However, please note that at the time of the report the placement of the Kirkstall Ward within the INW HAP is under review. An officer from Housing Leeds will be available at the Community Committee to update the Community Committee on this.
4. During 2017/18, Housing Leeds undertook a review of HAPs that included the views of Ward Members, tenants and others. A key theme of the review was to explore how HAPs can work more closely with Community Committees.

5. Ward Members play an important role in helping the HAPs undertake their role and helping tackle shared local priorities, this may include:
 - a. Sharing with local HAPs the Community Committee priorities, giving updates about key pieces of work or projects that the HAP may be able to help support.
 - b. Helping the HAP establish their priorities, sharing local knowledge and insight about local community or environmental issues.
 - c. Encouraging tenants on the HAP to be involved and contribute to Community Committee meetings and workshops.
 - d. When appropriate, helping join up HAP funding with local Community Committee funding and other funding sources.
 - e. To support the overall focus on the community, helping bring Tenant Engagement forums together with Community Committee led activity.
6. Community Committees in their June 2017 round of nominations are requested to:
 - a. Nominate up to 1 Ward Member per Ward within the HAP area (with the exception of Outer East which has 1 Ward, where 2 nominations from the same Ward are welcomed).
 - b. To undertake the above on the basis that all nominations are for full members, with HAP voting rights.
 - c. Take into account the number of Council homes in each Ward. For Wards with relatively few Council homes nominations are sought on an optional basis.
7. Council nominations to the panel will continue to help develop local working relationships, especially between the local housing teams, the Tenant Engagement Service and local Communities Teams.

Corporate considerations

8.

a. Consultation and engagement

This report facilitates the necessary consultation and engagement with Community Committee Members in respect of appointments to the designated positions and Outside Bodies. Given that the Community Committee is the relevant appointing body, there is no requirement to undertake a public consultation exercise on such matters

b. Equality and diversity / cohesion and integration

Council representation on Housing Advisory Panels enables those appointed Members to act as a conduit in terms of linking the Council's policies and priorities. It

also encourages joint working between services to support local projects; these would potentially include matters relating to equality, diversity, cohesion or integration.

c. Council policies and city priorities

Council representation on, and engagement with Housing Advisory Panels, to which the Community Committee has authority to appoint, is in line with the Council's Policies and City Priorities.

d. Resources and value for money

Council representation on the HAPs encourages closer working relationships, in particular the opportunities for the joint funding of projects that meet local needs.

e. Legal implications, access to information and call in

In line with the Council's Executive and Decision Making Procedure Rules, the power to Call In decisions does not extend to those decisions taken by Community Committees.

f. Risk management

In not appointing to the HAPs, there is a risk that the Council's designated representation would not be fulfilled and the opportunities and benefits to local tenants and residents not maximised.

Conclusion

9. The Housing Service is seeking nominations to Inner North West Housing Advisory Panel. Community Committees are requested to nominate up to 1 Ward Councillor per Ward within the HAP area. The nominations to the HAPs will continue to help the service build positive working relationships with the Committee and to ensure local priorities are reflected in panel activity.

Recommendations

10. The Inner North West Community Committee is requested to nominate up to 1 Ward Member from each of the Headingley and Hyde Park, Little London and Woodhouse and Weetwood Wards within the HAP area.

Background information

- The key functions of Housing Advisory Panels remain in principle the same as during 2017/18, and are to:
 - Be aware of the needs of local communities and wider Council priorities and use HAP funds to support a range of community and environmental projects that help support these.

- Work with local housing and other Council teams to help review and monitor the delivery of local services and help shape services that meet the local community needs.
- More information is available from www.leeds.gov.uk/hap or from the Tenant Engagement Service, 0113 378 3330 or email housingadvisorypanel@leeds.gov.uk

Housing Advisory Panel	Homes	Wards	Homes
Inner East	7193	Burmantofts & Richmond Hill	4469
		Gipton & Harehills	2724
Inner North East	3079	Chapel Allerton	1959
		Moortown	495
		Roundhay	623
Inner North West	6302	Headingley & Hyde Park	509
		Little London & Woodhouse	1965
		Kirkstall	2489
		Weetwood	1339
Inner South	6478	Beeston & Holbeck	2472
		Hunslet & Riverside	1824
		Middleton Park	2182
Inner West	5697	Armley	2708
		Bramley & Stanningley	2989
Outer East	4478	Killingbeck & Seacroft	4478
Outer North East	2384	Alwoodley	1141
		Harewood	390
		Wetherby	853
Outer North West	3660	Adel & Wharfedale	648
		Guiseley & Rawdon	708
		Horsforth	900
		Otley & Yeadon	1404
Outer South	4230	Ardley & Robin Hood	898
		Morley North	938
		Morley South	1110
		Rothwell	1284
Outer South East	5470	Crossgates & Whinmoor	1888
		Garforth & Swillington	894
		Kippax & Methley	1140
		Temple Newsam	1548
Outer West	5041	Calverley & Farsley	735
		Farnley & Wortley	2555
		Pudsey	1751

May-18

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Report of: The West North West Area Leader

Report to: The Inner North West Community Committee – Headingley; Hyde Park & Woodhouse; Weetwood

Report author: Rachael Mitchell

Date: 21 June 2017

For decision

Wellbeing Fund update for 2018/19 and end of year monitoring report for 2017/18

Purpose of report

1. This report provides the Inner North West Community Committee with an update on the budget position for the Wellbeing Fund and Youth Activity Fund for 2018/19 and the current position of the small grants and skips pot. It also provides end of year monitoring for 2017/18.
2. The report also asks that the Committee reviews the minimum conditions for taking delegated decisions outside of Community Committees.

Recommendations

3. The Inner North West Community Committee is asked to:
 - Note the current budget position for the Wellbeing Fund for 2018/19 (**Appendix 1**).
 - Note the content of the end of year monitoring returns for projects funded in 2017/18 (**Appendix 2**).
 - Note the current position of the small grants and skips pots and those projects that have been funded so far in 2018/19.

- Note the current position of the Youth Activity Fund and to consider any funding applications.
- Note the current position of the Wellbeing Capital fund and consider any funding applications.
- Review the minimum conditions as set out in paragraph 20 of this report, consider whether any amendments are required and approve such conditions for operation in 2018/2019. These conditions would need to be satisfied prior to an urgent delegated decision being taken in between formal Community Committee meetings in respect of the administration of Wellbeing and Youth Activity budgets and also the use of the CIL Neighbourhood Fund which has been allocated to the Committee.

Main issues

4. This report provides members with an update on the budget position for the Wellbeing Fund for 2018/19 and includes the end of year monitoring returns for projects funded in 2017/18. The report highlights the current position of the small grants and skips pots. It also provides an update on the Youth Activity Fund.
5. Community Committees have a delegated responsibility for the allocation of Wellbeing funding. The amount of Wellbeing funding provided to each committee is calculated using a formula agreed by Council, taking into consideration both population and deprivation of an area.
6. The Inner North West Community Committee seeks to ensure that Wellbeing funding is allocated in a fair and transparent way and that recipients are able to commence delivery of their projects as early as possible in the financial year. These projects are then monitored and assessed by the Community Committee throughout the year to ensure they are fully meeting their objectives.
7. The Wellbeing Fund Large Grant programme supports the social, economic and environmental wellbeing of a Community Committee area by funding projects that contribute towards the delivery of local priorities. A group applying to the Wellbeing fund must fulfil various eligibility criteria including evidencing appropriate management arrangements and finance controls are in place; have relevant policies to comply with legislation and best practice e.g. safeguarding and equal opportunities; and be unable to cover the costs of the project from other funds. Projects eligible for funding could be community events; environmental improvements; crime prevention initiatives or opportunities for sport and healthy activities for all ages. In line with the Equality Act 2010 projects funded at public expense should provide services to citizens irrespective of their religion, gender, marital status, race, ethnic origin, age, sexual orientation or disability; the fund cannot be used to support an organisation's regular business running costs; it cannot fund projects promoting political or religious viewpoints to the

exclusion of others; projects must represent good value for money and follow Leeds City Council Financial Regulations and the Council's Spending Money Wisely policy; applications should provide, where possible, three quotes for any works planned and demonstrate how the cost of the project is relative to the scale of beneficiaries; the fund cannot support projects which directly result in the business interests of any members of the organisation making a profit.

8. In addition, the Inner North West Community Committee receives a sum of Youth Activity Fund monies. This fund is to commission sports and cultural activity for young people age 8-17. This should be allocated with the involvement and participation of children and young people in the decision making process.
9. The Inner North West Community Committee has a Wellbeing allocation of **£108,070**. Taking into account project underspends and roll forward from 2017/18, the total fund available for new projects in 2018/19 was **£115,192**. This funding has so far been committed to 17 projects for 2018/19. See **Appendix 1** (point 1.2).
10. In addition to revenue, the Community Committee also receives an allocation of Wellbeing capital funding. At the last update received from the Council's Finance Department on 1st June 2018, there was **£54,100** in capital monies available for allocation. See **Appendix 1** (point 1.6) for a full budget update.
11. For 2018/19, the Inner North West Community Committee received a sum of **£23,040** Youth Activity Fund (YAF) monies. Taking into account project underspends and roll forward from 2017/18, the total fund available for new YAF projects in 2018/19 was **£29,643**. This funding has so far been committed to six projects for 2018/19, as listed in **Appendix 1** (point 1.5).
12. Wellbeing budget statement 2018/19 and year end monitoring for 2017/18.
The latest Wellbeing budget statement for 2018/19 is included at **Appendix 1** to this report. There is **£19,306** remaining to allocate this financial year.
13. Appendix 1 sets out the current budget position for Wellbeing projects showing the amount approved by the Community Committee and the value of funds spent to date. The Wellbeing budget statement also outlines the current budget position of those projects funded in previous years which still have funding left to spend.
14. Details of monitoring returns provided by Wellbeing projects funded in 2017/18 are set out in Appendix 2. It shows what progress has been made by projects to deliver the activity as agreed through the application process, which projects are now complete and which are still live. Members are asked to note the content of the Wellbeing monitoring returns.
15. Wellbeing Revenue Budget

There is one Wellbeing revenue project to be considered, please refer **Appendix 3 (Point 1.1 and Point 1.2)**. The Wellbeing revenue project is listed in **Table 1** below.

Table 1: Wellbeing Revenue – Projects to consider

Project Name	Organisation / Department	Amount Requested
Money Buddies	Burmantofts Community Projects	£2,475.50
Carnival Mash Up	Geraldine O'Connor Foundation	£6,590

16. It was previously reported that The Weetwood Youth Project at Welcome in Community Centre, funded from last year's allocation, would have an underspend of £461. Members agreed to allocate £461 to the same project funded in 2018/19. The actual underspend at the end of the financial year 2017/18 was £680, the difference will be returned to the pot.

17. Wellbeing Budget – Small Grants & Skips

There has been two small grants approved so far this financial year and one skip. The small grants are listed in **Table 2** below. There is currently **£2,909.35** available for allocation for small grants and skip hire in the 2018/19 budget. The Community Committee is asked to note the current position of the budget and those grants and skips that have recently been approved.

Table 2: Small and Skips grants – Projects recently approved

Project Name	Organisation /Department	Amount Requested	Amount Approved
PHAB Youth Group	Prince Philip Centre PHAB Club	£314	£314
Money Buddies	Burmantofts Community Project	£223.38	£223.38
Hollin Lane Allotments Skip	Hollin Lane Allotments	£145	£145

18. Youth Activity Fund

For 2018/19, the Inner North West Community Committee had **£29,643** available for allocation. This fund is to commission sports and cultural activity for young people aged 8 -17. **Appendix 1** (point 1.5) lists those projects currently agreed from the Youth Activity Fund totalling **£32,150**.

19. 2018/19 Wellbeing Capital Projects

At the last update received from the Council's Finance Department on 1st June 2018, there was **£54,100** in capital monies available for allocation. A full update regarding those capital projects currently ongoing is available at **Appendix 1** (point 1.6).

There is one Wellbeing capital project to be considered. Please refer **Appendix 3 (Point 1.2)**. The Wellbeing capital project is listed in **Table 3** below.

Table 3: Wellbeing Capital - Project to consider

Project Name	Organisation / Department	Amount Requested
Rainbow Revamp	Rainbow Junktion	£700

20. Minimum Conditions for Making Delegated Decisions

Sometimes urgent decisions may need to be made in between formal Community Committee meetings regarding the administration of Wellbeing and Youth Activity budgets, and also regarding the use of the Community Infrastructure Levy (CIL) Neighbourhood Fund which has been allocated to the Committee. Concurrently with the Committee, designated officers have delegated authority from the Director of Communities and Environment to take such decisions.

The Community Committee has previously approved the following 'minimum conditions' in order to reassure Members that all delegated decisions would be taken within an appropriate governance framework, with appropriate Member consultation and only when such conditions have been satisfied:

- a) consultation must be undertaken with all committee/relevant ward members prior to a delegated decision being taken;
- b) a delegated decision must have support from a majority of the community committee elected members represented on the committee (or in the case of funds delegated by a community committee to individual wards, a majority of the ward councillors), and;
- c) details of any decisions taken under such delegated authority will be reported to the next available community committee meeting for members' information.

The Committee is invited to review the conditions previously agreed and consider whether any amendments are required, prior to agreeing such conditions for operation in the forthcoming municipal year.

Corporate considerations

21. Consultation and Engagement

The 2018/19 Wellbeing application round was advertised to all Community Committee contacts. The Youth Activity Fund application rounds are promoted through the Breeze Culture Network and local providers, with consultation from children and young people also being taken into account.

22. Equality and Diversity / Cohesion and Integration

All Wellbeing funded projects are assessed in relation to Equality, Diversity, Cohesion and Integration.

23. Council policies and City Priorities

Projects submitted to the Community Committee for Wellbeing funding are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:

- Vision for Leeds
- Leeds Strategic Plan
- Health and Wellbeing City Priorities Plan
- Children and Young People's Plan
- Safer and Stronger Communities Plan
- Regeneration City Priority Plan

24. Resources and value for money

Aligning the distribution of Community Committee Wellbeing funding to local priorities will help to ensure that the maximum benefit can be provided.

25. Legal Implications, Access to Information and Call In

There are no legal implications or access to information issues. This report is not subject to call in.

26. Risk Management

Risk implications and mitigation are considered on all Wellbeing applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

Conclusion

27. The Inner North West Community Committee Wellbeing Fund provides an important opportunity to support local organisations and drive forward improvements to services. This report provides members with an update on the Wellbeing programme for 2018/19.

Recommendations

28. The Committee is asked to:

- Note the current budget position for the Wellbeing Fund for 2018/19 (**Appendix 1**).
- Note the Wellbeing revenue project to be considered (**Table 1**).
- Note the content of the end of year monitoring returns for projects funded in 2017/18 (**Appendix 2**).

- Note the current position of small grants and skips pot and note recently approved small grants and skips (**Table 2**).
- Note the current position of the Youth Activity Fund.
- Note the current position of the Wellbeing capital fund and consider any funding applications.
- Note the Wellbeing capital projects to be considered (**Table 3**).
- To review and agree the minimum conditions for making Delegated Decisions (Paragraph 20)

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1.0 Revenue

1.1 Revenue Budget Calculation

The table below describes the revenue budget calculation for the 2018-19 financial year. It shows the amount allocated to each ward of the Inner North West Community Committee, details of the carry forward from 2017-18 and any existing commitments.

2018/19 INW Revenue Budget	Inner North West Community Committee	
Balance Brought Forward from 17/18	£	7,122.00
INW Revenue Allocation for 2018/19	£	108,070.00
Total	£	115,192.00
Projects approved in 18/19	£	95,886.00
Remaining to Allocate (Wellbeing)	£	19,306.00
Remaining to Allocate (Youth Activities)		-£2,506

1.2 Revenue Project Statement

The table below provides a current revenue project statement; most grants are paid retrospectively, so grants shown as unpaid at this point in the year do not necessarily reflect any potential underspend.

Project Name	Lead Organisation	Approved	Paid	Remaining to spend on project
Small grants and skips	Communities Team – WNW	£3,500	£ -	£ 3,500.00
Communications budget	Communities Team – WNW	£1,300	£ -	£ 1,300.00
INW Festive Lights	Leeds Lights	£12,996	£ -	£ 12,996.00
Aireborough Supported Activities Scheme 2018	Aireborough Supported Activities Scheme (ASAS)	£1,884	£ -	£ 1,884.00
Tackling noise nuisance out of hours service- ring-fenced LS6	Leeds anti-social behaviour team	£6,000	£ -	£ 6,000.00
Headingley LitFest 2018	Headingley LitFest	£2,100	£ -	£ 2,100.00
Hyde Park Unity Day	Hyde Park Unity Day	£5,000	£ -	£ 5,000.00
Additional enforcement staff – Woodhouse Moor	Safer Leeds	£10,000	£ -	£ 10,000.00
Active Seniors	Cardigan Centre	£5,800	£ -	£ 5,800.00
Inter-Generation	Caring Together in Woodhouse and Little London	£7,308	£ -	£ 7,308.00
Stepping up to be Employable	Right Choices Project	£7,298	£ 3,325.00	£ 3,973.00
Little London Community Eatwell Cafe	Community Action Little London & Servias (CALLS)	£7,736	£ -	£ 7,736.00
Youth Support Worker – Leeds City Academy	Cardigan Centre	£7,188	£ -	£ 7,188.00
Empowering women	Vandan Group	£1,670	£ -	£ 1,670.00
Little London Community Fun Day	Housing Leeds	£2,000	£ -	£ 2,000.00
Behno Wellbeing Group	Behno Group	£6,000	£ 1,500.00	£ 4,500.00
Leave Leeds Tidy	Leeds University Union	£8,106	£ -	£ 8,106.00
Totals:		£ 95,886.00	£ 4,825.00	£ 91,061.00

1.3 Revenue Projects Live from Previous Years

The table below provides a revenue project statement of grants funded in

Project Name	Lead Organisation	Approved	Paid	Remaining to spend on project
Community Volunteering Project	Caring Together in Woodhouse and Little London	£ 6,000.00	£ 6,000.00	£ -
Emotional and Wellbeing support – targeted intervention work	The Cardigan Centre	£ 6,087.00	£ 5,432.00	£ -
Paediatric First Aid for Parents and Carers	Ireland Wood Children's Centre	£ 680.00	£ -	£ 680.00
Conversation course	Bahar Women's Group	£ 5,360.00	£ -	£ 5,360.00
Totals:		£ 18,127.00	£ 11,432.00	£ 6,040.00

1.4 Youth Activity Fund 2017/18 Carry Forwards

The table below lists those Youth Activity projects supported in 2017-18 and provides a current balance of funding remaining to allocate. Most grants are paid retrospectively so grants shown as unpaid do not necessarily reflect any potential underspend.

Project Name	Lead Organisation	Approved	Paid	Remaining to spend on project
Cardigan Centre	Cardigan Centre	£ 5,500.00	£ 5,163.00	£ -
Meanwood Friday Night Club & Activity Weeks	Meanwood Junior Playscheme	£ 2,394.00	£ 2,329.05	£ -
Weetwood Youth Project @ Welcome In Community Centre	Leeds Youth Service	£ 1,695.00	£ 1,014.74	£ 680.26
Totals:		£ 9,589.00	£ 8,506.79	£ 680.26

1.5 Youth Activity Fund 2018/19

The table below lists Youth Activity projects supported this year and provides a current balance of funding remaining to allocate. Most grants are paid retrospectively so grants shown as unpaid do not necessarily reflect any potential underspend.

Project Name	Lead Organisation	Approved	Paid	Remaining to spend on project
Easter Urban Arts Programme 2018	DJ School	£ 5,060.00	£ -	£ 5,060.00
Mini Breeze	LCC Breeze Team	£ 7,200.00	£ -	£ 7,200.00
West Leeds Activity Centre Youth Project	West Leeds Activity Centre	£ 5,500.00	£ -	£ 5,500.00
Youth Group at the Welcome In	Leeds Youth Service	£ 1,878.00	£ -	£ 1,878.00
Wednesday Night Youth Group	Cardigan Centre	£ 7,952.00	£ -	£ 7,952.00
Hyde Park Source	Rosebank Rangers	£ 4,560.00	£ -	£ 4,560.00
Totals:		£ 32,150.00	£ -	£ 32,150.00

INW Youth Activity Funding 2018 - 19	
YAF Balance brought forward	£ 3,986.00
YAF Allocation for Year 2018 - 19	£ 23,040.00
YAF Total Allocation (inc b/f)	£ 27,026.00
YAF Earmarked 17/18	£ 32,150.00
Left available to allocate:	£ 2,506.00

1.6 Capital Spend

The table below lists capital projects previously supported and provides a current balance of funding remaining to allocate. Most grants are paid retrospectively so grants shown as unpaid do not necessarily reflect any potential underspend.

Project Name	Lead Organisation	Approved	Paid
Ash Road Area Street Planters	ARARA (Ash Road Area Residents Association)	£ 1,342.00	£ 1,140.00
Lovell Park Flats	Housing Leeds	£ 10,000.00	£ -
Installation of a high gate at the entrance to the Hollin Lane allotment	Hollin Lane Allotments	£ 1,370.00	£ 1,350.00
Community Garden at Left Bank	Left Bank Leeds	£ 5,000.00	£ -
New Tables and Chairs	Better Leeds Communities	£ 1,305.00	£ -
		£ 19,017.00	£ 2,490.00

Total Capital funding uncommitted:	£ 54,100.00
Total Funding awaiting capital scheme number	£ 19,017.00
Total Capital funding remaining left to allocate:	£ 35,083.00

1.7 Small Grant Breakdown of Spends 2018/19

The table below lists small grant projects supported this year and provides a current balance of funding remaining to allocate. Most grants are paid retrospectively so grants shown as unpaid do not necessarily reflect any potential underspend.

Project Name	Lead Organisation	Approved	Paid	Remaining to spend on project
Sparrow Park Lease	Sparrow Park	£ 500.00	£ -	£ 500.00
Headingley Anti-urine paint	Headingley Ward Members	£ 500.00	£ 500.00	£ -
Installation of a hand rail at Bedford Gardens	Leeds City Council – Parks & Countryside	£ 400.00	£ -	£ 400.00
PHAB Youth Group	Prince Philip Centre PHAB Club	£ 314.00	£ -	£ 314.00
Money Buddies	Burmantofts Community Project	£ 223.38	£ -	£ 223.38
		£ 1,937.38	£ 500.00	

1.8 Skips Breakdown of Spends 2018/19

The table below lists skip applications supported this year and provides a current balance of funding remaining to allocate. Most grants are paid retrospectively so grants shown as unpaid do not necessarily reflect any potential underspend.

Group Name	Full Address of skip	Approved	Paid	Remaining to spend
Hollin Park Allotments	Hollin Lane Allotments	£ 145.00	£ 145.00	£ -
		£ 145.00	£ 145.00	£ -

Total approved for spend on small grants and skips 2017/18	£ 3,500.00
Small Grants Balance Brought Forward from 17/18	£ 2,909.35
Total	£ 6,409.35
Remaining to allocate	£ 4,326.97

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1.0 Revenue projects live from 2016/17 that rolled into 2017/18

Project Name	Lead Organisation	Amount	Paid	Project update
Out of Hours Noise Nuisance	Leeds Anti Social Behaviour Team	£ 5,000.00	£ 5,000.00	Completed
Community Volunteering Project	Caring Together in Hyde Park & Woodhouse	£ 1,988.38	£ 1,988.38	Completed
Promoting Headingley	Headingley Development Trust	£ 2,100.00	£ 2,100.00	Completed
Community Secret Garden	Iveson Primary School	£ 2,000.00	£ 2,000.00	Completed

2.0 Revenue projects 2017/18

Project Name	Lead Organisation	Amount	Paid	Project update
Keep Fit & Healthy for Women	Behno Group (Sisters)	£ 5,421.14	£ 5,421.14	Completed
Stepping up to be Employable	Right Choices Project	£ 5,781.00	£ 5,781.00	Completed
Small Grants & Skips Pot 2017	Communities Team WNW	£ 5,347.66	£ 1,538.31	Completed - underspend rolled forward to 2018 /19.
Communications Budget Pot 2017/18	Communities Team WNW	£ 807.00	£ 655.20	Completed- underspend rolled forward to 2018 /19.
Festive Lights 2017	Leeds Lights	£ 12,618.00	£ 12,618.00	Completed
ASAS Holiday Play Schemes for children with disabilities	Aireborough Supported Activities Scheme	£ 1,814.00	£ 1,814.00	Completed
Tackling Noise Nuisance in Hyde Park and Headingley	Leeds Anti-Social Behaviour Team (West)	£ 667.00	£ 667.00	Completed
Poetry Workshops in Local Primary Schools	Headingley LitFest	£ 2,100.00	£ 2,100.00	Completed
Hyde Park Unity Day (HPUD)	Hyde Park Unity Day	£ 5,000.00	£ 5,000.00	Completed
Woodhouse Ridge Festival	Hyde Park Source	£ 2,621.00	£ 2,621.00	Completed
Little London Community Fun Day	Housing Leeds	£ 1,000.00	£ 1,000.00	Completed
Leave Leeds Tidy	Leeds University Union	£ 6,172.00	£ 6,172.00	Completed
Community Volunteering Project	Caring Together in Woodhouse and Little London	£ 6,000.00	£ 6,000.00	Completed
Additional Enforcement Staff WHM	Safer Leeds	£ 10,000.00	£ 10,000.00	Completed
Craft Fair and Empowering Women	Vandan Group	£ 1,500.00	£ 1,500.00	Completed
Little London Community Eatwell Café	Community Action Little London & Servias (CALLS)	£ 5,888.00	£ 5,888.00	Completed
Leeds' Pride Run	Leeds Frontrunners	£ 1,500.00	£ 1,500.00	Completed
Thursday Friends	LCC North West 1 Family Services Team	£ 4,000.00	£ 4,000.00	Completed
Emotional and Wellbeing support – targeted intervention work	The Cardigan Centre	£ 6,087.00	£ 5,432.00	Completed
Paediatric First Aid for Parents and Carers	Ireland Wood Children's Centre	£ 680.00	£ -	Ongoing, sessions began in March.
Conversation course	Bahar Women's Group	£ 5,360.00	£ -	Ongoing. Sessions began in April.

3.0 Youth Activities Fund projects live from 2016/17 that rolled into 2017/18

Project Name	Lead Organisation	Amount	Paid	Project update
West Leeds Winter Activity Programme	West Leeds Activity Centre (WLAC)	£ 5,970.00	£ 3,383.00	Completed
A-Camp - Half Term All Sports Camp	ACES	£ 3,661.50	£ 3,661.50	Completed
Cardigan Centre Youth Café	Cardigan Centre	£ 3,990.13	£ 3,990.13	Completed
Little London and Rosebank Global Gangs	Leeds DEC	£ 1,743.00	£ 1,742.90	Completed
Weetwood Pot 2016/17	Cardigan Centre	£ 5,500.00	£ 5,163.00	Completed
Meanwood Friday Night Club & Activity Weeks	Meanwood Junior Playscheme	£ 2,394.00	£ 2,329.05	Completed
Urban Arts Holiday Programme	DJ School UK	£ 4,744.00	£ 4,744.00	Completed
City Varieties Music Hall	City Varieties	£ 4,211.94	£ 4,211.94	Completed

4.0 Youth Activities Fund projects 2017/18

Project Name	Lead Organisation	Amount	Paid	Project update
Holiday Activity Sessions	Groundwork Leeds	£ 2,327.69	£ 2,327.69	Completed
Urban Art Workshops	DJ School UK	£ 939.20	£ 939.20	Completed
Carnival Mash Up	Geraldine Connor Foundation (GCF)	£ 6,110.00	£ 6,110.00	Completed
Mini Breeze	The Breeze Team	£ 7,700.00	£ 7,700.00	Completed
All-Sports Camps	ACES	£ 2,900.00	£ 2,900.00	Completed
Weetwood Youth Project @ Welcome In Community Centre	Leeds Youth Service	£ 1,695.00	£ 1,014.74	Completed

5.0 Capital projects 2015/16

Project Name	Lead Organisation	Amount	Paid	Project update
Welcome In Roof Repair	Older People's Action in the Locality	£ 5,000.00	£ 5,000.00	Completed
Ash Road Area Street Planters	ARARA (Ash Road Area Residents Association)	£ 1,342.00	£ 1,140.00	Completed
Bedford Gardens A Frame	Parks & Countryside	£ 1,156.00	£ 1,156.00	Completed
Lovell Park Flats	Housing Leeds	£ 10,000.00	£ -	Ongoing
Creative Studios At Chapel Works	The Leeds Music Hub	£ 1,725.00	£ 1,725.00	Completed
Installation of a high gate at the entrance to the Hollin Lane allotment	Hollin Lane Allotments	£ 1,370.00	£ 1,350.00	Completed

Appendix 3

1.1 Wellbeing and Youth Activity Fund - Project Summary

Project Name	Money Buddies – Headingley Community Hub
Amount applied for	£2,475.50
Lead Organisation	Burmantofts Community Projects
Ward/Neighbourhood	Headingley and Hyde Park

Community Plan Objective	Best City for Communities Best City for Health and Wellbeing
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Project Summary

Money Buddies are trained volunteers who provide a handholding service in order to empower members of the public wishing to maximise their income, volunteers can support clients in a number of ways including

- Switch utility suppliers (gas/electric/broadband/phone) on-line;
- Apply for grants such as Discretionary Housing Payments (where there are under occupancy issues), Yorkshire Water Community Trust, British Gas Energy Trust etc;
- Develop budgets or financial statements using software such as CASH flow which is designed for this;
- Report illegal loan sharks in a confidential environment
- Apply for Credit Union accounts, such as budgeting accounts on-line
- Explore other ways of saving money such as looking at websites like 'Freecycle' to see what is going for free, if people need items of furniture for example.
- Breaking Barriers and supporting clients into Debt advice who would otherwise be apprehensive or uncertain of accessing debt advice
- Supporting clients by facilitating access to the Benefit Buddy Service –which helps clients complete Benefit Forms and supports clients by accompanying clients at appeals and assessments.

The funding which we are applying for will fund One Money Buddies for 12 months to be based at locations in Inner North West Leeds. The venue will be:

- Headingley Community Hub

The venue can change at the request of Inner North West Committee. Money Buddies would need access to a private and confidential room, with Internet, telephone and Computer access.

The funding will cover the management, supervision, training, support and delivery of the Money Buddies Service for twelve months. The number of sessions attended will be 40 per annum (pro rata). Partners on the West Leeds Debt Forum have identified a need for this service, based on their experience of supporting people on low incomes and those facing financial hardship. This Money Buddy proposal is designed to complement existing advice provision across the wedge; the Money Buddy volunteers will take referrals from advice providers such as Leeds Citizens Advice Bureau and One Stop Centre Customer Service staff.

All Money Buddies will be able to book appointments for clients needing specialist advice.

The proposal fits a gap in provision in that it offers one to one, face to face support for clients and will reduce the pressure on specialist debt advice services in Leeds. The pilot in East Leeds demonstrated that Money Buddies have led to a reduction in the number of revolving door clients seen by advice providers and this has continued to be the case throughout 2017.

Ebor Gardens Advice Centre will train and support volunteers to become Money Buddies. All volunteers receive regular supervision and reviews of their objectives along with an annual appraisal. Volunteers can go on to gain QCF (previously known as NVQ) level 2 qualification in Gateway Assessment and QCF level 3 in Legal Advice. There is no cost to EGAC or the volunteers for this and all expenses are reimbursed.

EGAC is a member of Advice Leeds; Leeds City Council (LCC) Financial Inclusion Steering Group; LCC Financial Literacy Group; Voluntary Action Leeds Steering Group as well as East, West, South and North Leeds Debt Forums. The project has received national recognition winning The Institute of Money Advisers Award for the Best Financial Capability Project 2014 and The Centre For Social Justice –Debt Award 2017. EGAC has been nominated by Leeds City Council Staff for Partner of the Year Award 2016, 2017.

In addition and with the advent of Universal Credit roll out due in October 2018 a new service which is aimed to support clients with benefit applications is being developed- Benefit Buddies. Currently South Leeds clients can access this service at the Money Advice Centre (formerly Ebor Gardens Advice Centre). The aim is to bring the Benefit Buddy service to Outreach Centres.

When will the project run?

The project will run for 12 months.

If funding is approved, a volunteer will be trained and then the service will begin. The programme will start in 2018 and into 2019.

Targets for the project and how success will be measured

Increase in wellbeing of clients; this is recorded on our case recording system as a rating of how clients feel about their well-being and financial future before and after seeing a Money Buddy.

Financial capability skills enhanced; clients rate how they feel their budgeting knowledge has improved after seeing a Money Buddy. Recorded on our case recording system.

The overall outcome for the project will be measured in terms of the improved financial situation of Money Buddy clients. The measurable outcomes include:

- Amount of unclaimed benefit gained
- Amount of money saved through utility switching
- Amount of grants secured (DHP etc)
- Number of people supported to develop a manageable household budget
- Number of clients supported to negotiate with creditors
- Number of referrals made to Illegal loan shark team
- Number of people supported to open Credit Union accounts and Budgeting Accounts
- Value of free goods secured.

There will be positive outcomes for the Money Buddy Volunteers in terms of their personal development, gaining skills, experience and qualifications and moving towards paid employment.

The other achievement will be to improve access to specialist advice services in West Leeds through the network of Money Buddies who will be able to refer people into these services and book appointments for clients.

How the project will be promoted and/or participation encouraged

Money Buddies will be promoted through the West Leeds Debt Forum and local Facebook page- where applicable Partners on the West Leeds Debt Forum will promote the service within their networks and to their clients. Printed publicity will be displayed in key local venues including all the One Stop Centres and venues with Advice provision.

There is also a Money Buddies website and Facebook page.

Exit strategy/How the project will continue after the funding

At the end of funding, subject to a formal evaluation of the project, we will seek further funding to continue the project.

Other organisations involved

Leeds City Council One Stop Centres – Providing meeting venue for Money Buddies and clients and also referrals in and out of the service.

West Leeds Debt Forum – Providing local coordination for the project, liaising with EGAC, recruiting volunteers, publicising the service.

Financial Information			
Revenue funding requested	£2,475.50		
Total cost of project	£5,351.10		
Match funding/Other funding sources	£2,875.60 volunteer hours		
Available Funds in Group Bank Account			
Funding received since 2010			
Full Breakdown of Costs			
Item	Wellbeing	Other (with funding body)	Date of Decision
Money Buddy Supervision	£865 (= 1 hour per week x 52 weeks)		
Telephone Consultancy	£287.50 (= 1/2 hour per week x 52 weeks)		
Management Time	£351 (= 1/2 hour per week x 52 weeks)		
Admin Time	£252 (= 1/2 hour per week x 52 weeks)		
Volunteer Expenses	£168 (based on a day rider over 40 weeks)		
Volunteer Expenses (training)	£26 (to allow subsistence for training)		
Stationery costs	£59		
AdvicePro system	£200 (per money buddy)		
Money Buddy Training	£150		
Money Buddy Banner	£99		
Personal Alarms (police recommended)	£15		
Portable first aid kits	£3		
Total:	£2,475.50		

Details of volunteers	
Volunteer role	One Volunteer Money Buddy 260hrs x £11.06 an hour = £2,875.60

Communities Team Comments

Money Buddies have also submitted a small grant application for £223.38. This is for the hire of a room at Little London Community Centre and is not related to the Money Buddy at Headingley Hub.

1.2 Wellbeing and Youth Activity Fund - Project Summary

Project Name	Carnival Mash Up Returns
Amount applied for	£6,590
Lead Organisation	Geraldine Connor Foundation (GCF)
Ward/Neighbourhood	Headingley, Hyde Park, Woodhouse and Weetwood

Community Plan Objective	Support children and young people to be engaged, active and inspired
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Project Summary

Building on the success of last year's project, they will deliver a multi arts *Carnival Mash Up* for 60 children and young people aged between 8 and 17 years from the inner north west area.

Option 1

Carnival Mash Up takes place later in the summer holidays, week beginning the 20th August (venue tbc) leading up to Leeds West Indian Carnival. Delivering recruitment work in schools/community settings prior to the holidays would be challenging.

Option 2

The week of activity takes place in the October half term holidays, Monday 29th October – Friday 2nd November (venue tbc). With recruitment taking place in school/community settings from September. The theme of the activity could still be around Carnival Cultures but the exit route for the children and young people would be the Windrush project, which GCF are currently in the 2nd year of delivering. GCF could work with children and young people on developing a different theme for the week of activity if required.

To ensure they will reach and work with a broad range of children and young people within this area they will deliver 8 taster sessions in education and community settings to inspire, engage and motivate children and young people to take part. Those who enjoy the *Carnival Mash Up* will have the opportunity to perform as part of a carnival troupe in Leeds West Indian Carnival.

Our aim is to introduce the artforms and culture (music, dance, costume and cuisine) that make up carnival to more children and young people in the city. Celebrating carnival is both a European and Afro Caribbean tradition and through this project they will explore with the children and young people what this means for them and their own cultural heritage.

Experience and evaluation from last year's project and consultation with young people at Leeds City Academy has told them that the days needs to be broken down into shorter sessions and rotated around the different artforms more frequently. The participants wanted an opportunity to be more creative and involved in the planning of the activity. The young people also had an interest in cooking and trying different food. It was important to the young people to have space to "play out" at break times, have social time for themselves.

When will the project run?
Summer Holidays or October half term

How many people can attend? Is there a cost to attend?
60 young people

Targets for the project and how success will be measured

- Delivering 8 (3 hour/half day) taster sessions in education and community settings, reaching approximately 500 children and young people.
- Recruit 60 young people from the inner north west area from diverse backgrounds to take part in Carnival Mash Up.
- The children and young people will participate in healthy, physical activity that promotes diversity and will enable them to be creative, express themselves, have fun and grow in confidence.

How the project will be promoted and/or participation encouraged

Deliver taster sessions in education and community settings. These participatory sessions will assist the recruitment for Carnival Mash Up. The taster sessions will be a participatory workshop introducing carnival arts (a mixture of music, dance and costume), word of mouth, Social Media. Promote Carnival Mash Up and the taster sessions through our established social media channels including; facebook, twitter and Instagram, through the following networks; Breeze, Child Friendly Leeds, Libraries, sports centres, artforms arts networks, local listings and community committee facebook pages, flyers and posters distributed to schools (primary and secondary).

Exit strategy/How the project will continue after the funding

They will actively signpost children and young people during the week onto further arts activity in their local area.

Other organisations involved

GCF will consult with Sheila Howarth from the Leeds West Indian Carnival Committee for the Carnival Parade in August. RJC have agreed if necessary the group can use their minibus to get young people to the summer school

Financial Information		
YAF funding requested	£6,590	
Total cost of project	£8,972	
Match funding/Other funding sources	£2,382	
Previous funding received	£6,110 towards Carnival Mash up in 2017.	
Full Breakdown of Costs		
Item	Wellbeing	Other (with funding body/date decision)
Taster Sessions – Workshops in Education and Community settings	£1,440	
Communication and marketing	£400	
Artists travel, Mini Bus and DBS checks	£200	
Artists fees Carnival Mash Up week and participant planning session	£3,000	
Leeds Beckett – Venue Hire	£1,350	
Food – snacks and cooking demonstration	£200	
Volunteers		£1,382.50
Co-ordination and Management		£1,000

Total:	£6,590	£2,382
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Volunteers	Support the registration and monitoring process during the Carnival Mash Up. Assist the artists with the pastoral care of the participants during workshops. 25 hours
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Communities Team Comments	
None	

1.3 Wellbeing Capital - Project Summary

Project Name	Rainbow Revamp
Amount applied for	£700 - Capital
Lead Organisation	Rainbow Junktion
Ward/Neighbourhood	Headingley and Hyde Park

Community Plan Objective	Best City for Health & Wellbeing
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Project Summary

Rainbow Junktion are a junk food cafe fighting food waste and food poverty by using edible waste food to create pay-as-you-feel lunch and shopping 3 days a week. They are at the heart of a community, and are tackling food poverty and food waste in one go.

There are no other community junk food cafes in the area and they serve around 60 people a day.

The funding would be used to purchase 25 new tables for the Rainbow Junktion. The tables would be sustainably sourced stackable wooden tables from a second hand store.

The existing tables are old, damaged and too large to encourage people to get together and chat. They aim to make the cafe as welcoming as possible. They have redecorated and bought sound insulation, the last step is finding some fit for purpose tables.

When will the project run?
2018 - 2019

Targets for the project and how success will be measured

- Purchase of new tables
- Positive feedback from customers

How the project will be promoted and/or participation encouraged

Redecoration will be publicised on Social Media.

Exit strategy/How the project will continue after the funding

They manage to sustain the cafe through fundraising evenings and the occasional grant which subsidise the pay-as-you-feel donations from the cafe.

Other organisations involved

They based in All Hallows' Church but are not a religious organisation. All are welcome.

Financial Information

Capital funding requested	£700
Total cost of project	£700
Match funding/Other funding sources	N/A
Available Funds in Group Bank Account	
Funding received since 2010	N/A

Full Breakdown of Costs

Item	Wellbeing	Other (with funding body)	Date of Decision
Tables x 25 @ approx £28 each	£700		
Total:	£700		

Details of volunteers	30 volunteers support the café.
Volunteer role	1 manager and 1 volunteer will work to source the tables required.

Communities Team Comments



Report of: The West North West Area Leader

Report to: The Inner North West Community Committee – Headingley; Hyde Park & Woodhouse; Weetwood

Report author: Rachael Mitchell – 0113 3367875

Date: 21 June 2018

To note

Area Update Report

1. Purpose of report

- 1.1 This report provides members with a summary of Community Committee business as well as a general update on other activity.
- 1.2 Members are asked to note the discussions and any key messages.

2. Background information

- 2.1 An area update report is submitted at every cycle of community committee meetings, unless there is no additional business to report. Partner organisations and council services may also contribute information to the area update report.

3. Main issues

3.1 Student Changeover

The Student Changeover Partnership Meeting took place on the 9th May 2018. Key partners were represented including the Universities, Police, Unipol Housing and a wide range of Council Services. All were in agreement that early planning for this busy period was essential and that whilst most of the changeover happens within a 2 week period it does start much earlier than that. Particular efforts are being made to ensure that as much as possible is recycled and reused - clothing banks are being put out across the area including in student accommodation and sites for recycling small electrical items such as kettles, irons and toasters are also being trialed in the student areas. Discussions were had about possible noise issues with end of term parties and the preventative work that has already taken place with around 500 noise

abatement notices going out and additional resource being provided through the noise nuisance team and Police during this busy period.

3.2 Public Health Update - Health and Wellbeing

3.2.1 Better Together.

Barca has been delivering a range of community engagement activities. This service works with local people to increase community resilience, build social capital and support healthy lifestyles. Some highlights include;

- Community Health Educators working with PATH, Women's Lives Leeds and the Police to provide groups at the Little London Community Centre and thus significantly increasing the number of days it is open.
- Running mindfulness sessions to improve mental and emotional health.

3.2.2 Health and Wellbeing Partnership Group

The new HWB Network took place at the Civic Hall to share information, network and ideas to shape this new partnership group. Over 26 attendees from local organisations attended. The first action point that was decided for this group is to start the work on topic based local health directories.

3.2.3 Health Protection: Raising awareness of the MMR Vaccination

There have been outbreaks of measles across a number of UK cities of which Inner City areas have been affected. This highlights the importance of raising awareness and supporting local community members to access the MMR vaccination.

3.2.4 New Social Isolation Support Tool

The Leeds City Council CAREVIEW app has now loaded on to it a free simple to use interactive social isolation tool for non-health professionals. CAREVIEW is successfully locating residents across the city in the trial areas that require support in matters such as money advice, joining local friendship groups and accessing organisations which help improve and maintain mental and emotional health.

3.2.5 Healthy Weight Declaration

Leeds City Council is working towards adopting a Healthy Weight Declaration (HWD). This declaration's objective is to achieve a local authority commitment to promote a healthy weight across the council and the local population. There are 14 standard commitments which will help to raise awareness and connect partners to achieve this goal.

3.2.6 Best Start in Hyde Park

This zone has been running very effectively and created the first breast feeding support group in ten years for local women with singles, twins or multiple births. This is thanks to the Children's Centre Services managers and Leeds Multiples Midwifery Team. This group starts on the 23rd May. The group is also going to launch its own Choose the Cup campaign.

3.2.7 Choose the Cup

April saw the start of a new pilot campaign aiming to improve the oral health of children across the city. This campaign is coordinated by the Children's and Families Public Health Team. Small plastic cups specially designed for babies aged 6 months and above are being distributed in areas of poor oral health. Drinking from this cup helps to develop the skill of sipping, aids the baby with language skills and the transition to solids. They make drinking an occasion which is important if parents are giving children too many sugary drinks. Milk and water are safest for children's teeth.

4. **A660 Consultation**

At the Inner North West Community Committee on 7th December 2017, a presentation and discussion took place on Leeds Transport Plan. Following this presentation a consultation event about the Leeds Transport Plan, with particular focus on the A660, took place on 6th February 2018. The notes from this consultation are at **Appendix 1**.

5. **Corporate considerations**

- a. Consultation and engagement
- b. Elected members have been consulted on the content of this report.
- c. Equality and diversity / cohesion and integration
- d. There are no equality and diversity issues in relation to this report.
- e. Resources and value for money
- f. There are no resource implications as a result of this report.
- g. Legal implications, access to information and call in
- h. There are no legal implications or access to information issues. This report is not subject to call in.

6. **Risk management**

There are no risk management issues relating to this report.

7. **Conclusion**

- 7.1 This report provides members with an update on recent Community Committee Business and other project work undertaken by the Communities Team West North West.

8. **Recommendations**

Members are asked to:

- 8.1 Note the discussions of the Inner North West Community Committee and any key messages.

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NOTE OF A660 CORRIDOR WORKSHOP

Inner North West Community Committee

VENUE: St Chads Parish Centre, Headingley

SUBJECT: Connecting Leeds

EVENT DATE: 18:30 to 20:30, February 6, 2018

INTRODUCTION

On the 6th February 2018 a follow-up meeting to the Inner North West Community Committee meeting held in December 2017 took place at the St. Chads Parish Centre, Headingley. The event was held as a public meeting to understand the residents' views and experiences of the current transport situation along the A660.

This note provides an overview of the event and attendees. The comments raised in the workshop have been grouped and summarised. At this stage no response to the comments is made; further consideration will be given to the form and timing of such feedback.

FORMAT

The event started at 18:30 with an opening statement provided by Cllr Akhtar which addressed the history of the A660 and consequently the lessons learnt from those experiences. The event was also introduced by Andrew Hall, Head of Transport Planning at Leeds City Council (LCC) and by Simon Pope, Associate Director at WSP. A short presentation was provided which set out the current Connecting Leeds position following on from the 2016 Leeds Conversation. .

The meeting then led into a workshop style event where plans were provided to aid discussion and a surface for comments, in the form of sticky notes, to be recorded. Eight plans were provided at A1 which detailed sections of the A660 and identified key issues along the corridor. Details of the materials on display are attached at **Appendix A** for further reference.

ATTENDEES

Prior to the event the Area Officer for the Inner North West Community Committee emailed around 50 local residents inviting them to RSVP for the meeting. The meeting was also publicised via social media using the Committee's Facebook page which has 430 followers. The invitation details were also forwarded on to others in the community by residents and Councillors.

Prior to the meeting the Area Officer received 30 acceptances from residents however the turn out to the event was 100+ people with 73 people listed on the attendance sheet.

The meeting was also attended by local Ward Members, officers from LCC and the West Yorkshire Combined Authority (WYCA), along with transport consultants from WSP to help facilitate the workshop.

OVERVIEW OF COMMENTS

A total of 439 comments were made across the eight boards on display. The comments received were distributed across all eight boards however Board 4: Shaw Lane to Bainbridge Road received the highest number of remarks at 89. Further details of the comments are set out below in Table 1:

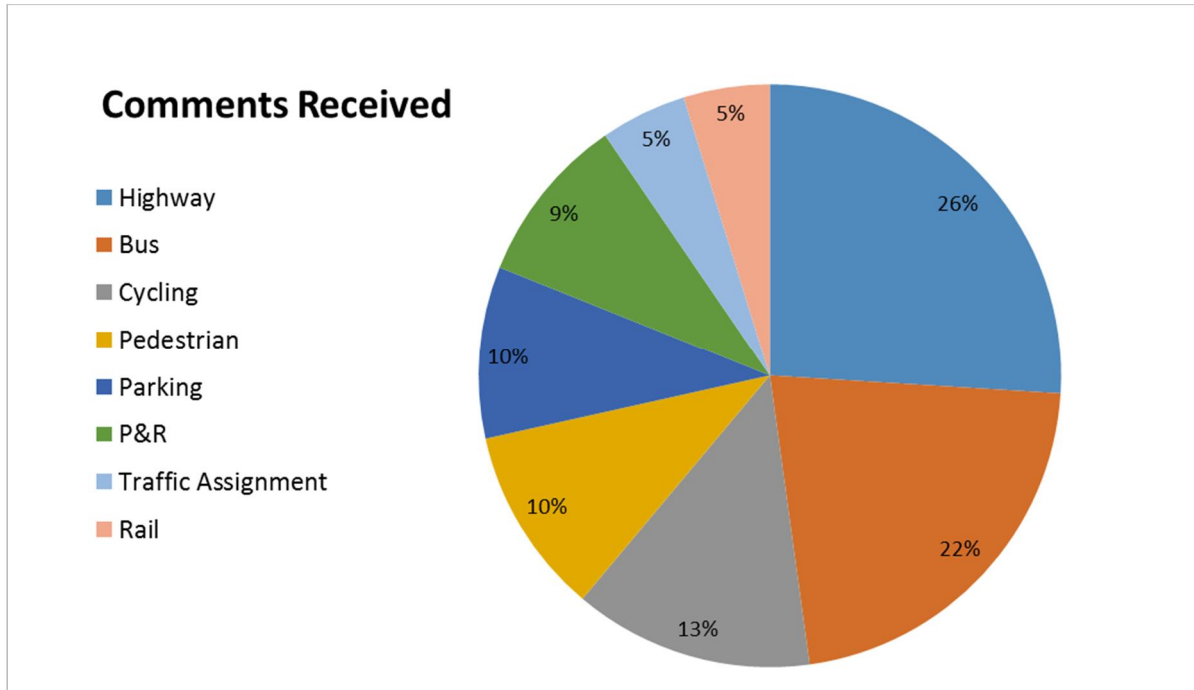
TABLE 1: BOARD COMMENTS

Board / Route	Total Comments	Opportunities Highlighted
Board 1: Holt Lane to Lawnswood Cemetery	41	16
Board 2: Lawnswood Cemetery to Lawnswood School	36	27
Board 3: Spen Road to Burton Crescent	68	43
Board 4: Shaw Lane to Bainbridge Road	89	57
Board 5: Spring Road to St Marks Road	74	45
Board 6: St Marks Road to Inner Ring Road	72	53
Overall Route Board: Holt Lane to Inner Ring Road	51	42
Bus Route Board	8	7

Many of the comments provided identified opportunities along the A660. These opportunities are classified as a comment which poses an idea or a suggestion of how an area of concern could be improved, eg signal times at a pedestrian crossing, oyster card style payment methods to reduce boarding times on buses. We have found these comments very useful and beneficial when understanding the current issues from residents' perspectives and how they would like to see them addressed.

The 439 comments have been categorised into the following sections: Highway, Pedestrian, Traffic Assignment, Bus, Rail, Cycling, Parking and Park & Ride (P&R). Figure 1 illustrates the percentage of comments per category.

FIGURE 1: CLASSIFICATION OF COMMENTS



The category 'Highway' received a total 125 comments which covered a range of issues including altering the existing signal timings, providing new signalised junctions, enforcement of 20mph speed zones, and provision of a congestion charge to all car users within the Outer Ring Road. Details of some of the highway comments are provided below in Table 2.

Table 2 below summarises the key comments provided by the attendees of the meeting. These comments have been classified into the eight sections as identified in Figure 1. Table 2 categorises the comments further into two columns; location specific and non-location specific comments.

The majority of the comments included in Table 2 were reoccurring topics which had several comments highlighting the same or similar point, e.g. the need for a P&R to reduce congestion on the A660 was mentioned 45 times.

TABLE 2: CATEGORISED COMMENTS – LOCATION AND NON-LOCATION SPECIFIC

Category	Location Specific	Non Location Specific	Summary
Bus Improvements	<p>Buses are delayed by right turning traffic into St Anne's Road</p> <p>Takes ages to travel through Headingley on bus – partly due to loss of position when pulling into a bus stop</p> <p>Make bus and bicycles a priority in front of the Arndale Centre and cars diverted behind</p> <p>Two Victorian buildings (now shops) located at Clarendon Road junction, could be removed with the space used for safer bus stops</p> <p>Long delay to southbound buses at St Mark's Road and at Blackman House</p>	<p>For the money specified why don't you provide a free pass</p> <p>Delays to bus service when students board at particular times</p> <p>Integrated oyster style card to reduce time spent at bus stops and speed up journeys</p> <p>Need real time bus information</p> <p>Free bus pass to students to incentivise bus use – also reduce cars in the area</p> <p>Small buses running later in the evening (to a regular timetable) could encourage more bus patronage</p>	<p>Significant support for improvements to the bus network and measures to make traveling by bus more cost effective.</p>
Pedestrian Infrastructure	<p>Signal controlled pedestrian crossings required at Lawnswood Roundabout so school children can cross in all directions</p> <p>Footbridge at Lawnswood to allow safe crossing for pedestrians and cyclists</p> <p>The crossing at Three Horseshoes Pub should be designed as straight across</p> <p>Pedestrians are not given enough time to cross the road at Glen Road and at Shaw Lane. Also pedestrians have to wait a long time for the lights to change</p>	<p>Getting to the bus when walking is more of a problem than the bus journey itself</p> <p>Develop good walking / cycle routes and publicise them. Provide walking guides e.g. how long to get from A to B</p> <p>Prioritise pedestrians over vehicles</p> <p>Guard rails reduce space on pavements, are unsightly, bad for local business owners and not proven to keep pedestrians safe</p>	<p>Significant support for improvements to pedestrian infrastructure with general comments on the A660 and more specified locations identified.</p>

<p>Traffic Assignment</p>	<p>Cottage Road needs to be one-way in a circuit with the top end of Moor Road and Otley Road.</p> <p>Traffic could be diverted to Meanwood Road over the A660 and re-join at Shaw Lane</p> <p>The exit from the Arndale Centre is very difficult, potential to make this a left turn only</p> <p>Divert cars to travel behind the Arndale Centre via the NGT route so make road bus and cycle only</p> <p>Use the old Headingley by-pass route for cars and through traffic</p>	<p>Re-route lorries and HGVs away from the A660</p> <p>Allow all vehicles to use the bus lane during off-peak times</p> <p>Open up closed rat runs to allow free movement for private cars elsewhere</p>	<p>Support identified for diversion of traffic at specified points including the Arndale Centre.</p>
<p>Leeds University / Leeds Beckett University</p>	<p>Ensure all staff and students from Beckett University can park on the campus - reduce parking on all the other streets</p>	<p>Workplace parking levy and discourage students from bringing cars to university (even if not used daily to travel)</p> <p>Students need to be encouraged to use buses not their cars - keep reduced fares</p>	<p>To ensure consultation is given to both Leeds Beckett and the University of Leeds to discuss future measures.</p>
<p>Parking</p>	<p>Manage parking on Brudenell Road to stop parking on both sides of the road</p> <p>Cottage Road is very congested with parked vehicles, making navigation difficult. Provide residents with on-street parking permits</p> <p>No parking zone required outside the Arndale Centre – monitor with cameras and fine drivers</p>	<p>Residents parking to prevent people from parking in the area and catching the bus for the last leg of the journey</p> <p>Costly parking in Leeds City Centre to deter both long and short stay drivers</p> <p>Apply pressure to universities and surrounding roads – a work place parking levy may be beneficial</p> <p>No parking – red routes on key corridors between 06:00 to 09:00 and 16:00 to 19:00</p>	<p>Support identified for a parking improvements through the methods of parking levies and resident permits.</p>

<p>Cycling</p>	<p>Potential to provide a cycle route through Church Wood</p> <p>There are currently two pedestrian paths in Woodhouse Moor – potential to allocate one to cycles</p> <p>Provide a cycle path from Shaw Lane northbound in both directions, the existing footpath is very wide</p>	<p>Improve cycle crossing points along the A660</p> <p>Cycle lanes should be segregated as this would vastly increase cyclist numbers, reduce congestion and improve air quality</p> <p>Cycle lanes are dangerously narrow, in several places verge is wide enough to be used, have a kerb like barrier between road and cycle lane</p>	<p>Overall support for cycle lanes and infrastructure with key locations identified for cycle routes into / out of the city centre.</p>
<p>Highway Improvements</p>	<p>Need a filter light at Church Lane junction turning right (towards Bramhope)</p> <p>In Weetwood the inbound carriageway with two narrow lanes of traffic puts buses very close to pedestrians. Feels dangerous especially near the primary school.</p> <p>Church Wood Avenue / Otley Road junction needs traffic signals</p> <p>Remove traffic lights and install chicanes through central Headingley (as done in a number of small towns) slows everyone down</p> <p>High kerbs located around Alma Road and Otley Road making it difficult for pushchairs and wheelchairs – challenging for vulnerable people</p>	<p>Introduce a congestion charge inside the Outer Ring Road – residents inside the charging zone can be given a discount – charge £x per car in peak times</p> <p>More vegetation along the A660 to soak up CO2 and for aesthetics</p> <p>Keep 2+ Lanes and allow private hire cars to use the bus lane</p> <p>Traffic lights to always prioritise buses at junctions heading into and out of the city centre</p> <p>Enforce 20mph zones, cars often do not reduce their speed in these areas</p>	<p>Support for a range of highway improvements including; speed control, signal staging and sequencing, use of HOV lanes and vegetation provision.</p>

<p>P&R</p>	<p>Create a P&R to the north of Lawnswood (Weetwood Police Station or Bodington) to encourage existing car users to take a limited stop bus into Leeds</p>	<p>P&R on this corridor is essential with the provision of a stop in Headingley and then one in the city</p> <p>Incentivise P&R to make it a viable alternative to private cars – pay per car and not per person to help encourage lift sharing</p> <p>Bus lanes are required along the A660 to ensure that the P&R buses are not caught in the congestion</p>	<p>General consensus that a P&R facility to the north of Lawnswood Roundabout would be best suited to reduce vehicles.</p>
<p>Rail</p>	<p>Re-open railway stations such at Otley – this would provide an alternative to driving</p> <p>Direct rail link to Bradford Leeds Airport – possibility for underground system</p> <p>Make train times more attractive for commuters</p>	<p>All public transport should be integrated and payment for all should be made before boarding – this would help to save time</p> <p>Underground system or light railway</p> <p>Higher volume of trains on existing routes - increase number of carriages</p>	<p>Support provided for an underground or light rail system across Leeds with an identified route to the airport.</p>

APPENDIX A.

Otley Road - Holt Lane to Lawnswood Cemetery

Key Landmarks

— A660

— Key Roads

Board 1



Issue 1 - Delays joining the A660 from Holt Lane particularly for buses (services 1, X84, X85), including 4 accidents recorded between January 2014 and July 2017

Holt Lane

Adel Neighbourhood Centre

Farrar Lane

Issue 2- Delays on the northbound approach in the PM peak period through the signalised cross roads at Farrar Lane/A660

Issue 3- Parking order outside Adel Shops, road Safety issues and delays for all traffic including buses.

New Adel Lane

ESSO/SPAR/Gregs/Subway

Lawnswood Cemetery

Issue 4- Some delays at junction of New Adel Lane affecting buses. Narrow carriageway with no opportunity for bus or cycle lanes to help cycles bypass the queues

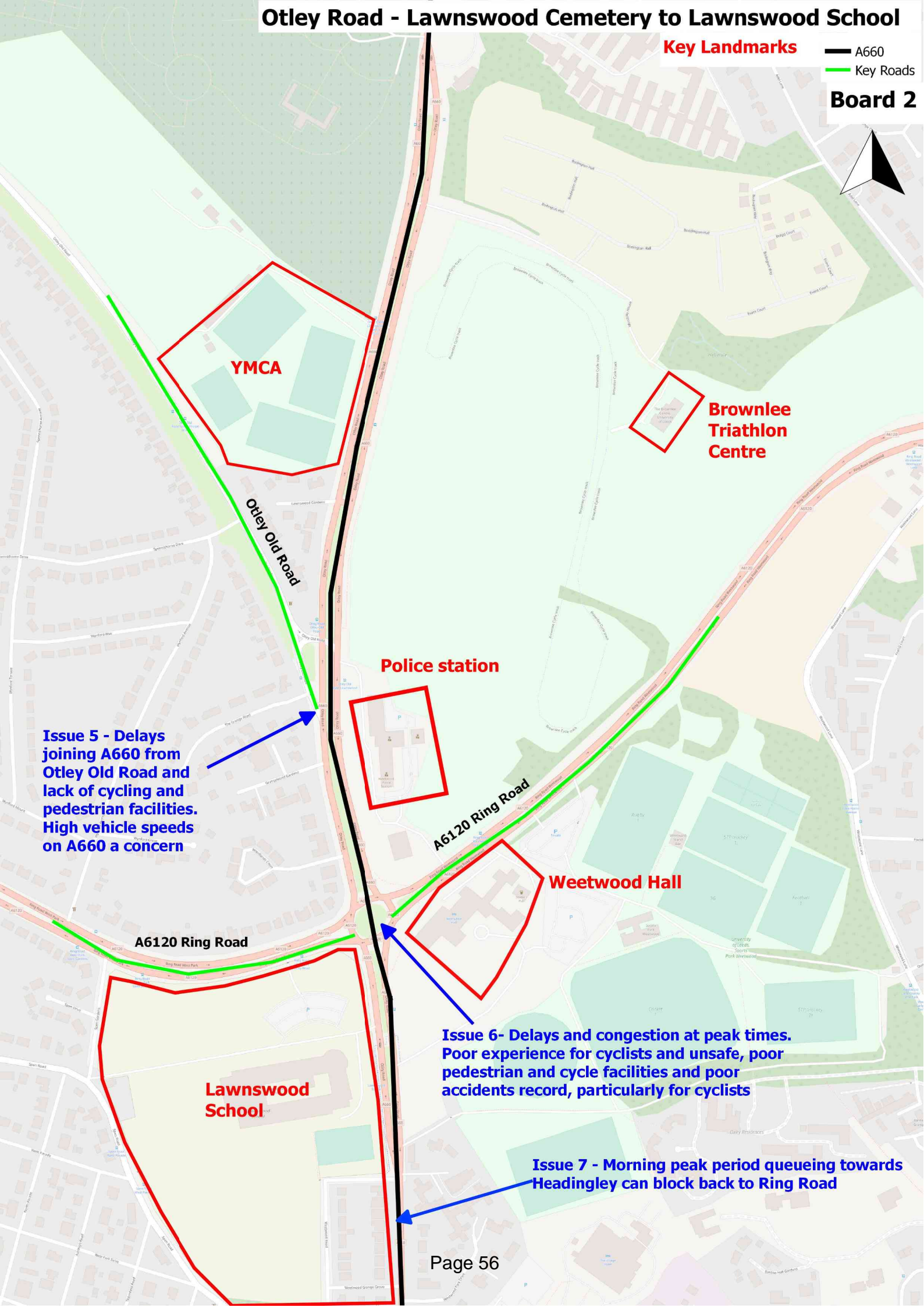
Otley Road - Lawnswood Cemetery to Lawnswood School

Key Landmarks

A660

Key Roads

Board 2



YMCA

Brownlee Triathlon Centre

Otley Old Road

Police station

A6120 Ring Road

Weetwood Hall

A6120 Ring Road

Lawnswood School

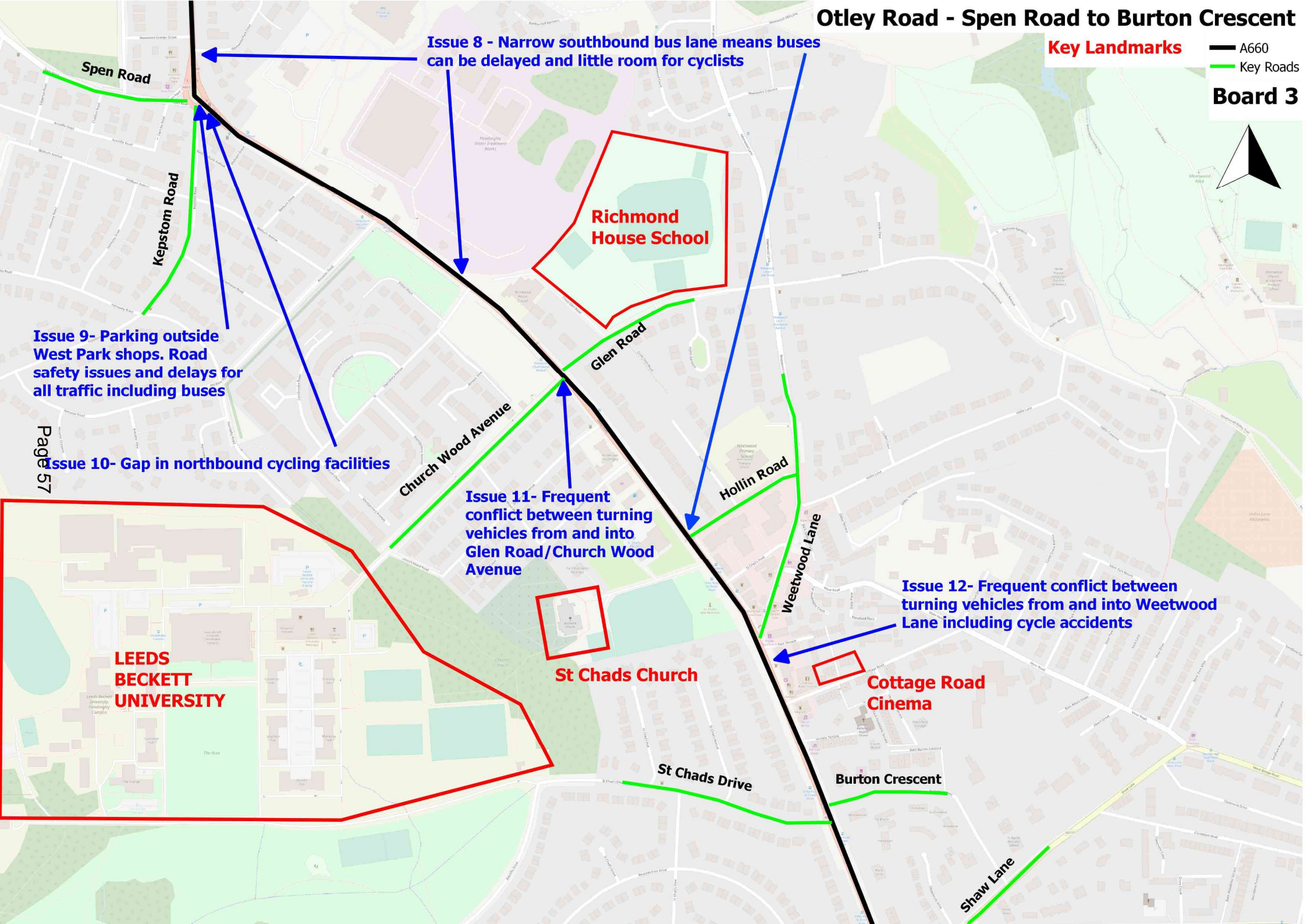
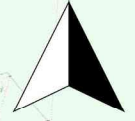
Issue 6- Delays and congestion at peak times. Poor experience for cyclists and unsafe, poor pedestrian and cycle facilities and poor accidents record, particularly for cyclists

Issue 7 - Morning peak period queueing towards Headingley can block back to Ring Road

Issue 5 - Delays joining A660 from Otley Old Road and lack of cycling and pedestrian facilities. High vehicle speeds on A660 a concern

Otley Road - Spen Road to Burton Crescent

Key Landmarks
— A660
— Key Roads
Board 3



Issue 8 - Narrow southbound bus lane means buses can be delayed and little room for cyclists

Issue 9 - Parking outside West Park shops. Road safety issues and delays for all traffic including buses

Issue 10 - Gap in northbound cycling facilities

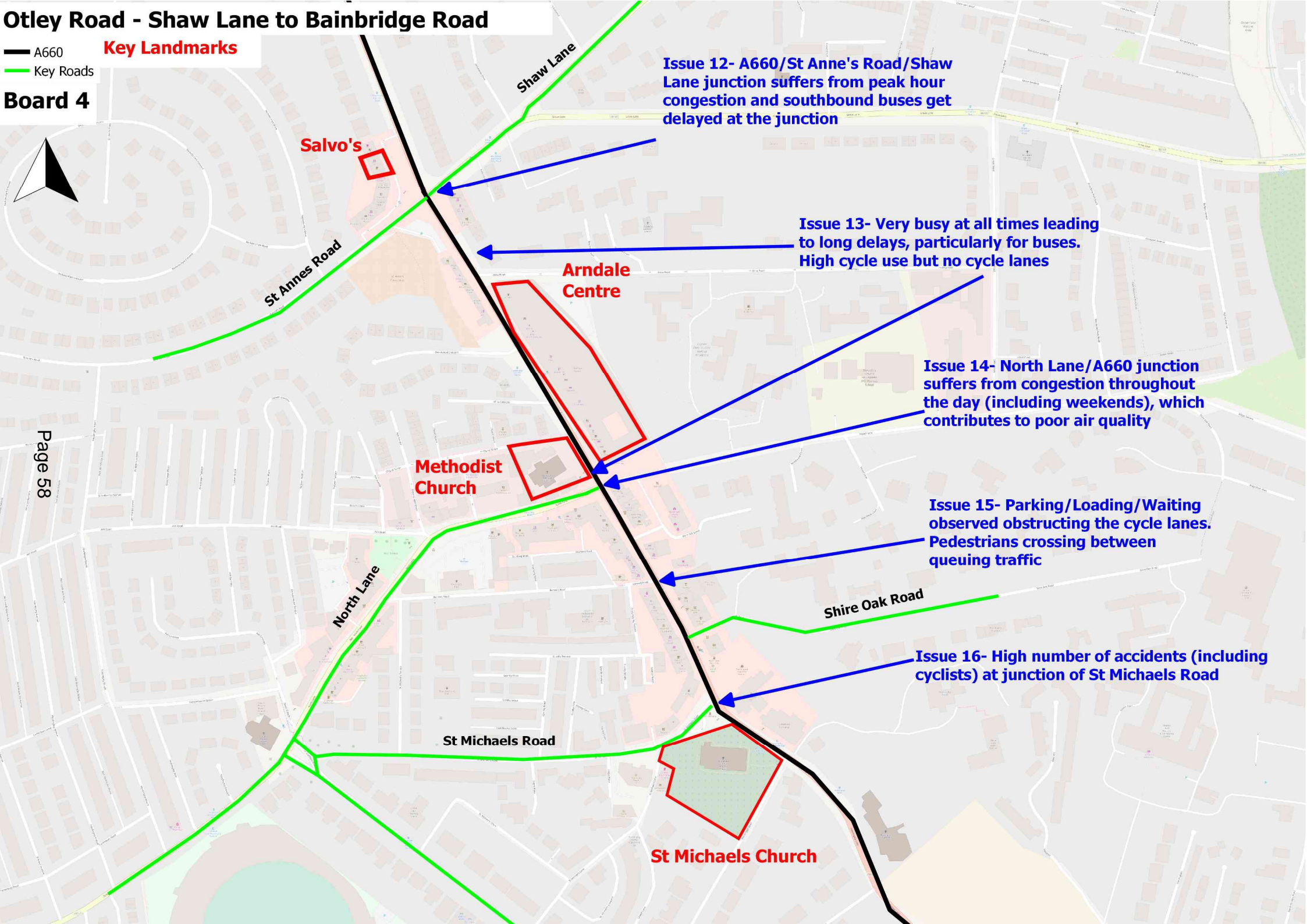
Issue 11 - Frequent conflict between turning vehicles from and into Glen Road/Church Wood Avenue

Issue 12 - Frequent conflict between turning vehicles from and into Weetwood Lane including cycle accidents

Otley Road - Shaw Lane to Bainbridge Road

— A660
— Key Roads
Key Landmarks

Board 4



Issue 12- A660/St Anne's Road/Shaw Lane junction suffers from peak hour congestion and southbound buses get delayed at the junction

Issue 13- Very busy at all times leading to long delays, particularly for buses. High cycle use but no cycle lanes

Issue 14- North Lane/A660 junction suffers from congestion throughout the day (including weekends), which contributes to poor air quality

Issue 15- Parking/Loading/Waiting observed obstructing the cycle lanes. Pedestrians crossing between queuing traffic

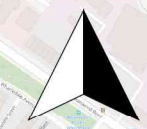
Issue 16- High number of accidents (including cyclists) at junction of St Michaels Road

Headingley Lane - Spring Road to St Marks Road

Key Landmarks

- A660
- Key Roads

Board 5



Issue 17- Street furniture cluttering narrow footways. Constrained highway resulting in cycle lane constraints

Issue 18- Cycling accident hotspot

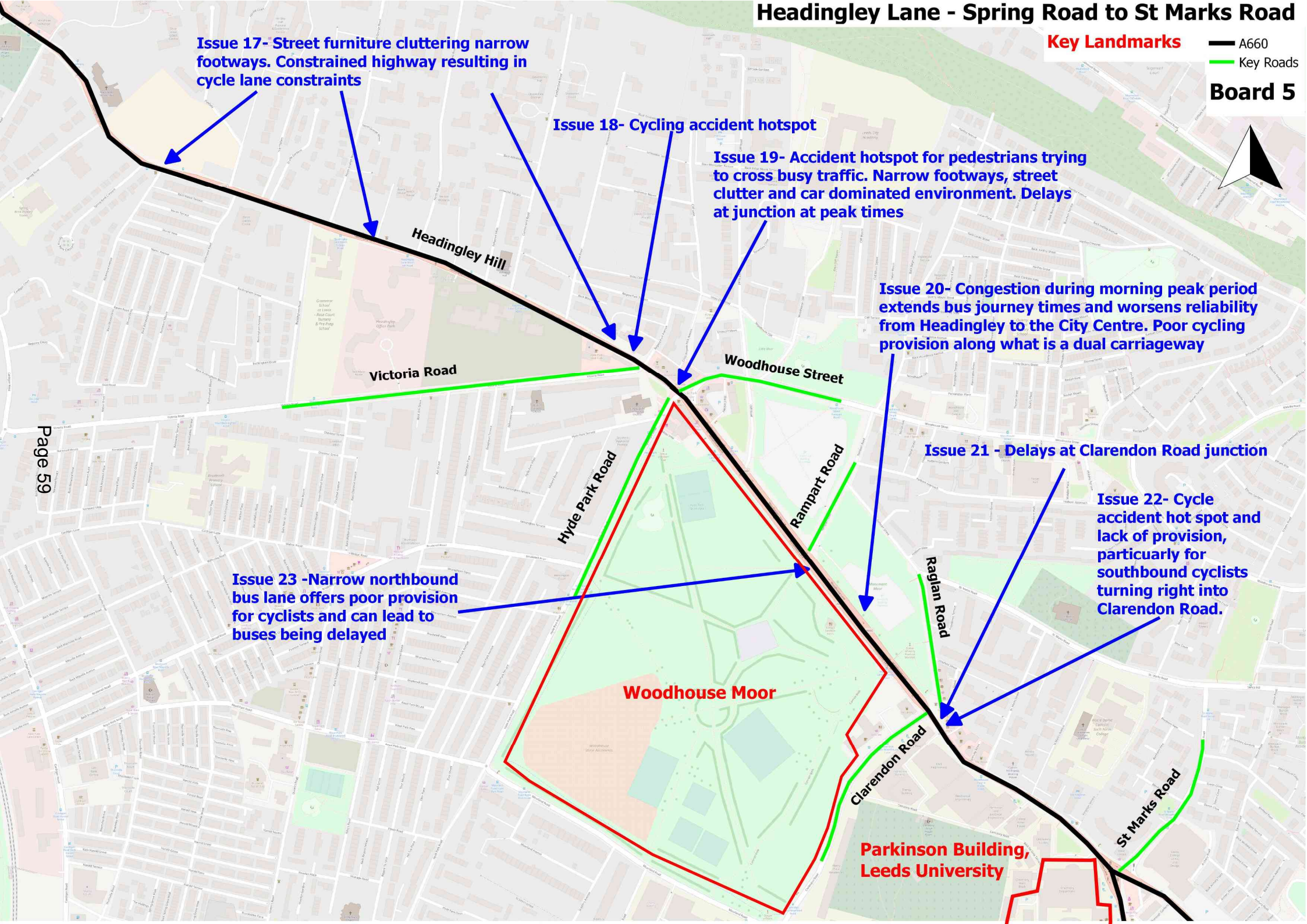
Issue 19- Accident hotspot for pedestrians trying to cross busy traffic. Narrow footways, street clutter and car dominated environment. Delays at junction at peak times

Issue 20- Congestion during morning peak period extends bus journey times and worsens reliability from Headingley to the City Centre. Poor cycling provision along what is a dual carriageway

Issue 21 - Delays at Clarendon Road junction

Issue 22- Cycle accident hot spot and lack of provision, particularly for southbound cyclists turning right into Clarendon Road.

Issue 23 -Narrow northbound bus lane offers poor provision for cyclists and can lead to buses being delayed



Otley Road - St Marks Road to Inner Ring Road

Key Landmarks

A660

Key Roads

Board 6



St Marks Road

Leeds College of Art

Student Medical Practice

Blackman Lane

Blenheim Primary School

Parkinson Building, Leeds University

Issue 24 - Car dominated environment outside Parkinson steps and overcrowded bus stops at peak times. Buses take different routes southbound

Issue 25- High traffic volumes

Issue 26- Overcrowded Pavements forcing some pedestrians into the road

Inner Ring Road

Inner Ring Road

Woodhouse Lane Car Park

Beckett University

Portland Way

Leeds City Council existing junction improvement scheme for Clay Pit Lane (on site now)

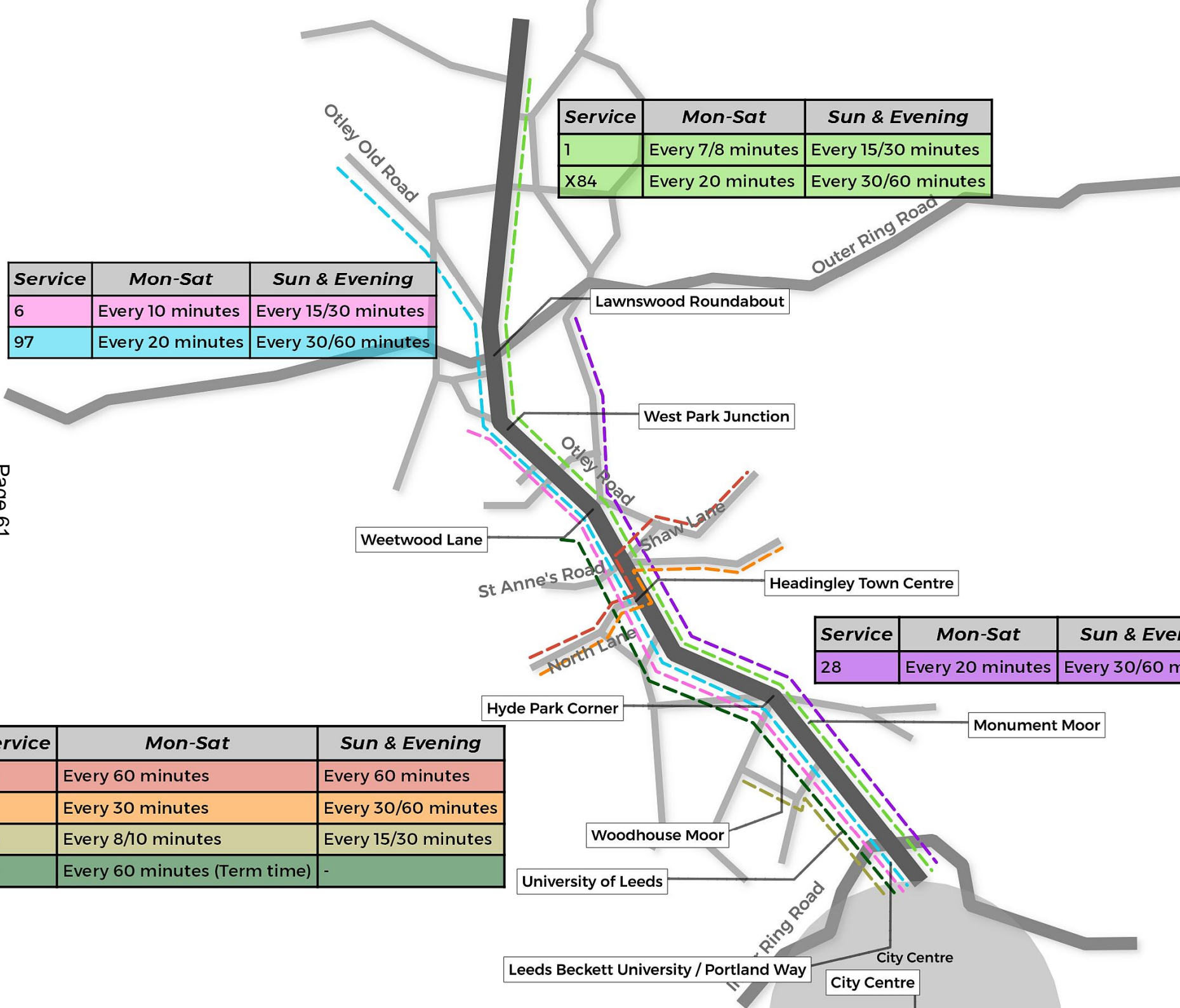
Potential improvements to Woodhouse Lane planned

Service	Mon-Sat	Sun & Evening
6	Every 10 minutes	Every 15/30 minutes
97	Every 20 minutes	Every 30/60 minutes

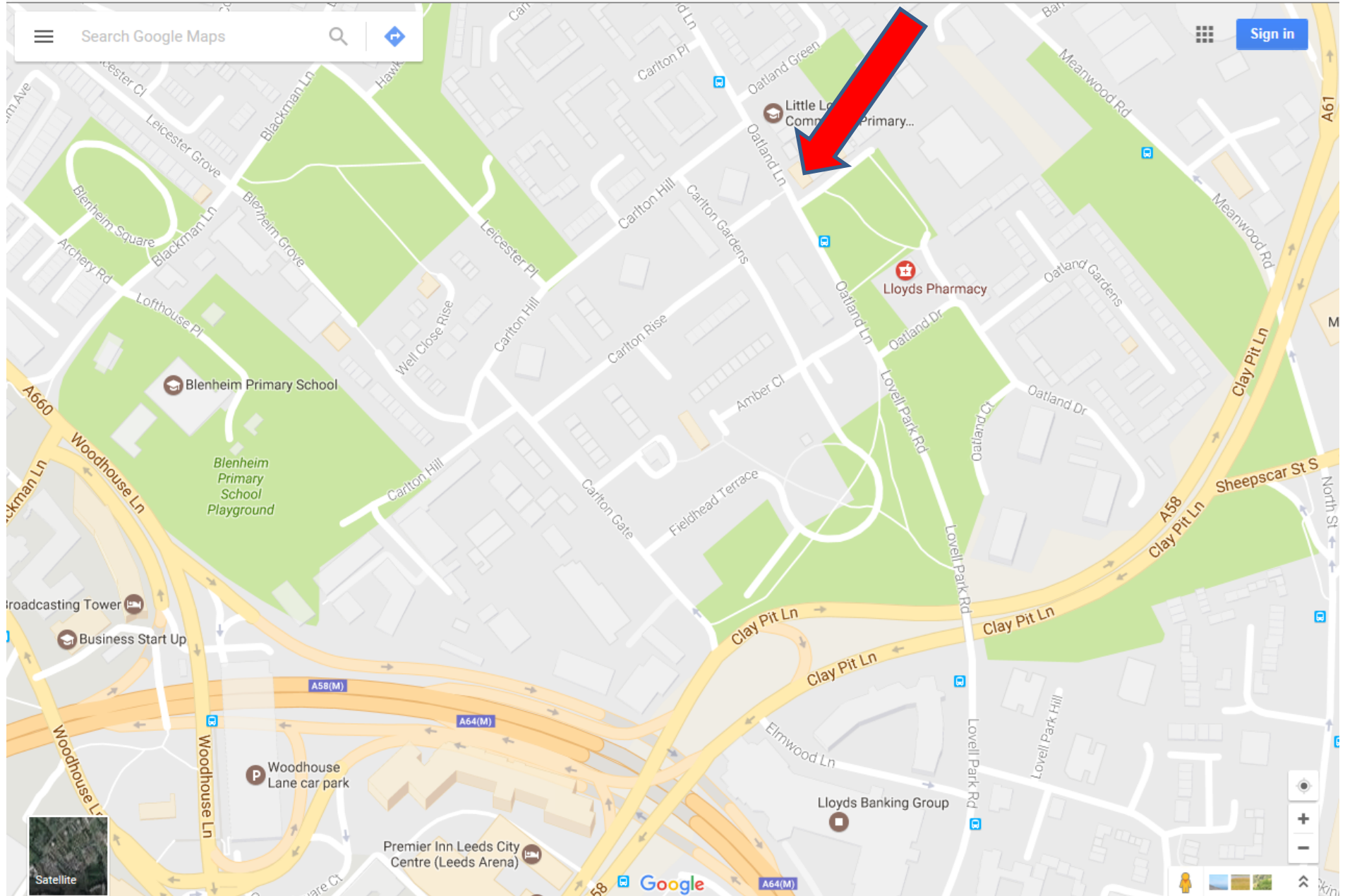
Service	Mon-Sat	Sun & Evening
1	Every 7/8 minutes	Every 15/30 minutes
X84	Every 20 minutes	Every 30/60 minutes

Service	Mon-Sat	Sun & Evening
28	Every 20 minutes	Every 30/60 minutes

Service	Mon-Sat	Sun & Evening
38	Every 60 minutes	Every 60 minutes
91	Every 30 minutes	Every 30/60 minutes
56	Every 8/10 minutes	Every 15/30 minutes
29	Every 60 minutes (Term time)	-



LITTLE LONDON COMMUNITY CENTRE, OATLANDS LANE, LEEDS, LS7 1SP



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